



OROVILLE CITY COUNCIL

Council Chambers
1735 Montgomery Street
Oroville, CA. 95965

November 05, 2019
REGULAR MEETING
CLOSED SESSION 5:00 PM
OPEN SESSION 6:00 PM
AGENDA

REQUESTS TO ADDRESS COUNCIL

If you would like to address the Council at this meeting, you are requested to complete the blue speaker request form (located on the wall by the agendas) and hand it to the City Clerk, who is seated on the right of the Council Chamber. The form assists the Clerk with minute taking and assists the Mayor or presiding chair in conducting an orderly meeting. Providing personal information on the form is voluntary. For scheduled agenda items, **please submit the form prior to the conclusion of the staff presentation for that item.** Council has established time limitations of two (2) minutes per speaker on all items and an overall time limit of thirty minutes for non-agenda items. If more than 10 speaker cards are submitted for non-agenda items, the time limitation would be reduced to one and a half minutes per speaker. If more than 15 speaker cards are submitted for non-agenda items, the first 15 speakers will be randomly selected to speak at the beginning of the meeting, with the remaining speakers given an opportunity at the end. **(California Government Code §54954.3(b)).** Pursuant to Government Code Section 54954.2, the Council is prohibited from taking action except for a brief response from the Council or staff to statements or questions relating to a non-agenda item.

CALL TO ORDER / ROLL CALL

Council Members: David Pittman, Eric Smith, Linda Draper, Art Hatley, Janet Goodson, Vice Mayor Scott Thomson, Mayor Chuck Reynolds

CLOSED SESSION

The Council will hold a Closed Session on the following:

1. Pursuant to Government Code Section 54957(b), the Council will meet with the City Administrator, Personnel Officer, and City Attorney to consider the employment related to the following position: Assistant City Administrator.
2. Pursuant to Government Code section 54956.9(d)(2), the Council will meet with the City Administrator and City Attorney regarding potential exposure to litigation – one case.

OPEN SESSION

1. Announcement from Closed Session
2. Pledge of Allegiance
3. Adoption of Agenda

PRESENTATIONS AND PROCLAMATIONS

1. Proclamation Recognizing November 2019 at Homeless and Runaway Youth Month
2. Camp Fire Remembrance and Observation Day Proclamation
3. Rainforest Art Project - Table Mountain Walkway Presentation

PUBLIC COMMUNICATION – HEARING OF NON-AGENDA ITEMS

This is the time to address the Council about any item not listed on the agenda. If you wish to address the Council on an item listed on the agenda, please follow the directions listed above.

CONSENT CALENDAR

Consent calendar **items 1- 4** are adopted in one action by the Council. Items that are removed will be discussed and voted on immediately after adoption of consent calendar items.

1. APPROVAL OF THE MINUTES

The City Council may approve the Minutes of the October 22, 2019 City Council Meeting and the October 30, 2019 Special Meeting.

RECOMMENDATION

Approval of the Minutes of the October 22, 2019 City Council Meeting and the October 30, 2019 Special Meeting.

2. MUNICIPAL AUDITORIUM FEE WAIVER REQUEST BY OROVILLE RESCUE MISSION

The Council will consider a fee waiver request for the use of the Municipal Auditorium by the Oroville Rescue Mission for their annual Community Christmas Diner, December 24, 2019.

RECOMMENDATION

Staff recommends wavier of rental fee as requested. Staff recommends denial of waiver of refundable security deposit. If Auditorium is returned in same condition as rented deposit will be refunded

3. REQUEST FOR PROPOSALS FOR CONSTRUCTION MANAGEMENT OF SEWER CAPACITY EXPANSION PROJECTS

The Council may provide approval to the Contract City Engineer to issue a Request For Proposal (RFP) from engineering firms interested in providing construction management services for two upcoming sewer construction projects.

RECOMMENDATION

Approve the release of the RFP and the allocation of sewer fund budget to support the project

4. 2020 SEWER LINING PROJECT DESIGN TASK ORDER

Mayor and council may award a task order to Bennett Engineering Services to design and release for construction bid a sewer lining rehabilitation project to reduce infiltration and improve reliability in an existing sewer.

RECOMMENDATION

Authorize Task Order with Bennett Engineering Services for design of bid documents for sewer rehabilitation.

PUBLIC HEARINGS

The Public Hearing Procedure is as follows:

- Mayor or Chairperson opens the public hearing.
- Staff presents and answers questions from Council
- The hearing is opened for public comment limited to two (2) minutes per speaker. In the event of more than ten (10) speakers, time will be limited to one and a half (1.5) minutes. Under Government Code 54954.3, the time for each presentation may be limited.
- Speakers are requested to provide a speaker card to the City Clerk
- Public comment session is closed
- Council debate and action

5. FIRST READING OF ORDINANCE 1840 ADOPTING THE 2019 CALIFORNIA BUILDING STANDARDS CODE TITLE 24, PARTS 1-6 AND 8-12

The Council may introduce Ordinance 1840 to adopt the California Building Standards Code Title 24, Parts 1-6 and 8-12. The California Building Standards Code is published in its entirety every three years by order of the California Legislature, with supplements published in intervening years. The California legislature delegated authority to various agencies, boards, commissions and departments to create building regulations to implement the state's statutes. These building regulations, or standards, have the same force of law, and take effect 180 days after their publication unless otherwise stipulated. The California Building Standards Code applies to occupancies in the State of California as annotated.

RECOMMENDATION

Introduce by title only and adopt the first reading of Ordinance 1840 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OROVILLE, ADOPTING BY REFERENCE THE 2019 EDITION OF THE CALIFORNIA CODE OF REGULATIONS TITLE 24, KNOWN AS THE CALIFORNIA BUILDING STANDARDS CODE PARTS 1-6 AND 8-12 AND THE UNIFORM HOUSING CODE 1997 EDITION, AND THE UNIFORM CODE FOR THE ABATEMENT OF DANGEROUS BUILDINGS 1997 EDITION AND THE 2019 EDITION OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE AND AMENDING CERTAIN PORTIONS OF THE CALIFORNIA CODE OF REGULATIONS TITLE 24

REGULAR BUSINESS

6. CITIZEN APPOINTMENTS TO THE OROVILLE PARKS COMMISSION, HOUSING LOAN ADVISORY COMMITTEE AND SOUTHSIDE COMMUNITY CENTER ADVISORY COMMITTEE

City Council will consider and appoint citizens to the Oroville Parks Commission, Housing Loan Advisory Committee and Southside Community Center Advisory Committee

RECOMMENDATION

Appoint one applicant to sit on the Oroville Parks Commission with their term ending on June 30, 2024; and appoint Jason McClure to the Housing Loan Advisory Committee with his term ending on June 30, 2021; and appoint one applicant to serve on the Southside Community Center Advisory Committee with term expiring on June 30, 2023.

7. AUTHORIZATION TO AWARD CONTRACT FOR JANITORIAL SERVICE AT CITY HALL

The Council may award a contract for Janitorial services for City Hall to The Janitorial Company in an amount not to exceed \$1250.00 per month or \$15,000.00 annually.

RECOMMENDATION

Authorize staff to award the bid and sign a contract for janitorial services at City Hall, with The Janitorial Company.

8. APPOINTMENT OF COUNCIL MEMBER DRAPER, VICE MAYOR THOMSON AND MAYOR REYNOLDS TO A COMMITTEE FOR POTENTIAL CHARTER AMENDMENTS

The Mayor will appoint Council Member Draper, Vice Mayor Thomson and Mayor Reynolds to serve on a committee to review and make recommendations for potential Charter reforms to be placed on a future ballot.

RECOMMENDATIONS

Appoint Council Member Draper, Vice Mayor Thomson and Mayor Reynolds to a Charter review and reform committee

REPORTS / DISCUSSIONS / CORRESPONDENCE

1. Council Announcements and Reports
2. Future Agenda Items
3. Administration Reports
4. Correspondence
 - i. FERC - Oroville Emergency Recovery Letters
 - ii. Oroville Docent Association November Newsletter

ADJOURN THE MEETING

The meeting will be adjourned. A regular meeting of the Oroville City Council will be held on November 19, 2019 at 5:30 p.m.

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the City of Oroville encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the City Clerk at (530) 538-2535, well in advance of the regular meeting you wish to attend, so that we may make every reasonable effort to accommodate you. Documents distributed for public session items, less than 72 hours prior to meeting, are available for public inspection at City Hall, 1735 Montgomery Street, Oroville, California.

Recordings - All meetings are recorded and broadcast live on cityoforoville.org and YouTube.

City of Oroville

A PROCLAMATION RECOGNIZING NOVEMBER 2019 AS HOMELESS AND RUNAWAY YOUTH MONTH

WHEREAS, California has an estimated 200,000 children who are homeless, including approximately 2,000 from Butte County; and,

WHEREAS, approximately 25% of youth exiting foster care will experience homelessness; and,

WHEREAS, natural disasters and a lack of affordable housing have exacerbated youth homelessness across rural California, and,

WHEREAS, due to the lack of stable housing, homeless youth face great difficulty in accessing food, clothing, adequate and appropriate medical care, and school, reducing the likelihood of successful graduation and adulthood; and,

WHEREAS, unaccompanied youth experiencing homelessness confront these and other challenges associated with homelessness without the support and guidance of a caring adult; and,

WHEREAS, awareness of youth homelessness and its causes must be heightened to ensure greater support for effective programs aimed at preventing youth homelessness; and,

WHEREAS, the citizens of The City of Oroville, California are the key to preventing youth homelessness by being mentors and role models, guiding youth toward available resources and productive choices, and creating opportunities for youth to successfully transition to adulthood.

NOW, THEREFORE, The City of Oroville hereby recognize November 2019 as Homeless and Runaway Youth Month.

Chuck Reynolds, Mayor

City of Oroville

A PROCLAMATION RECOGNIZING NOVEMBER 8, 2019 AS CAMP FIRE REMEMBRANCE AND OBSERVATION DAY

WHEREAS, *On November 8, 2018, the Camp Fire sparked in Butte County with a loss of over 300,000 acres and approximately 18,800 structures; and*

WHEREAS, *the Camp Fire changed Butte County forever, because 86 lives were lost. 86 souls, who were neighbors, friends and family; and*

WHEREAS, *the citizens of Butte County rose to care for those who were displaced by showing love, understanding and compassion to those in need; the citizens of Butte County united together to feed and clothe those effected; and*

WHEREAS, *On November 8, 2018, Butte County realized the strength and integrity of our First Responders, Emergency Response Teams, Health Humans service organizations, news outlets, and Animal Rescue Teams; and*

WHEREAS, *the leadership by name, and the leaders by virtue rose to care for its citizens, and our North State will be forever changed; together we are Butte Strong.*

NOW, THEREFORE, *I, Chuck Reynolds, Mayor of the City of Oroville, on behalf of the Oroville City Council, do hereby proclaim that on November 8, 2019 at 11:08 am, for 86 seconds all citizens in Oroville should unify in silence to observe the anniversary of the Camp Fire, thereby showing respect to those lost and the community who tried their best to care for their citizens.*

Chuck Reynolds, Mayor



**October 22, 2019
MINUTES**

This agenda was posted on October 18, 2019 at 2:02pm. This meeting was recorded and may be viewed at cityoforoville.org or on YouTube.

CALL TO ORDER / ROLL CALL

Mayor Reynolds Called the meeting to order at 5:30pm.

PRESENT: Council Members: David Pittman, Eric Smith, Linda Draper, Art Hatley, Janet Goodson, Vice Mayor Scott Thomson, Mayor Chuck Reynolds

ABSENT: None

STAFF PRESENT: City Administrator Bill LaGrone, Project Manager Tom Lando, Assistant City Administrator Ruth Wright, Assistant City Clerk Jackie Glover, City Attorney Scott Huber, Public Safety Director Joe Deal, Community Development Director Leo DePaola

CLOSED SESSION

The Council held a Closed Session on the following:

1. Pursuant to Government Code section 54957.6, the Council will meet with Labor Negotiators and City Attorney to discuss labor negotiations for the following represented groups: Oroville Firefighters' Association, Oroville Police Officers Association (Sworn and Non-Sworn), Oroville Public Safety Mid-Managers Association, Oroville Management and Confidential Association, and Oroville City Employees Association.
2. Pursuant to Government Code section 54956.9(a), the Council will meet with the City Administrator, and the City Attorney relating to existing litigation: Purdy v. City of Oroville, et al., Butte County Superior Court Case No. 18CV03246.
3. Pursuant to Government Code Section 54957(b), the Council will meet with the City Administrator, Personnel Officer, and City Attorney to consider the employment related to the following position: Assistant City Administrator.

OPEN SESSION

1. Announcement from Closed Session – Mayor Reynolds announced that direction was given; no action was taken.
2. Pledge of Allegiance – Led by Mayor Reynolds
3. Adoption of Agenda – Motion by Council Member Hatley and second by Council Member Goodson to adopt the agenda.

AYES: Council Members Hatley, Smith, Pittman, Goodson, Draper, Vice Mayor Thomson, Mayor Reynolds

NOES: None
ABSTAIN: None
ABSENT: None

Item 1.

PRESENTATIONS AND PROCLAMATIONS

1. Mayor Reynolds presented a Domestic Violence Awareness Month Proclamation
2. Mayor Reynolds presented a proclamation reaffirming support of Proposition 13
3. California Water Service – Presentation from Shannon McGovern and George Barber regarding PFAS in the Oroville water system.

PUBLIC COMMUNICATION – HEARING OF NON-AGENDA ITEMS

The following individuals spoke on non-agenda items:

- Bobby O'Reiley
- Pastor Edward Hall
- Bill Speer
- The Penguin

The Following individuals spoke on agenda items:

- Celia Hirschman – Presentations & 13
- The Penguin – Items 10 & 15
- Bill Speer – Item 13

CONSENT CALENDAR

Motion to approve consent calendar items 1-3 and 5-7 by Council Member Goodson and second by Council Member Smith. Motion passed.

AYES: Council Members Hatley, Smith, Pittman, Goodson, Draper, Vice Mayor Thomson, Mayor Reynolds

NOES: None

ABSTAIN: None

ABSENT: None

1. APPROVAL OF THE MINUTES

The council approved the minutes of the October 1, 2019 City Council Meeting

2. RECOLOGY SERVICE RATE INCREASE FOR THE COLLECTION AND DISPOSAL OF SOLID WASTE

The Council received an update on the Recology service rate increase for the collection and disposal of solid waste that will become effective January 1, 2020

3. CONSIDER AND APPROVE A JOB DESCRIPTION FOR PLANNING INTERN AND AUTHORIZE HIRING FOR THE POSITION

The City Council considered and adopted a job description for a Planning Intern and authorize staff to hire for the position.

5. SB2 PLANNING GRANTS PROGRAM APPLICATION TO PROMOTE HOUSING DEVELOPMENT IN OROVILLE – REPLACEMENT RESOLUTION

Item 1.

The Council adopted Resolution No. 8818 to replace Resolution 8812 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OROVILLE, CALIFORNIA, AUTHORIZING APPLICATION FOR, AND RECEIPT OF, SB 2 PLANNING GRANTS PROGRAM FUNDS

6. SEWER SYSTEM MANAGEMENT PLAN UPDATE FOR THE REGIONAL WATER QUALITY CONTROL BOARD

The Council approved and adopted the updated Sewer System Management Plan (SSMP) to maintain compliance with State Water Resources Control Board Orders 2006-0003-DWQ and 2013-0058-EXEC.

7. MUNICIPAL AUDITORIUM FEE WAIVER REQUEST BY LAS PLUMAS OROVILLE ALLIANCE BAND BOOSTERS

The Council waived the rental fee and permit fee for the Municipal Auditorium as requested and denied a waiver of the refundable security deposit. If Auditorium is returned in same condition as rented deposit will be refunded.

ITEMS PULLED FROM THE CONSENT CALENDAR

4. APPROVE THE SELECTION OF MARK THOMAS AND COMPANY TO PROVIDE DESIGN AND PROJECT MANAGEMENT FOR THE STATE ROUTE 162 PEDESTRIAN/BICYCLE DISABLED MOBILITY AND SAFETY IMPROVEMENT PROJECT

This item was pulled from the agenda. No action or discussion took place.

8. LOTT HOME MUSEUM ROOF REMOVAL AND REPLACEMENT

The Council considered authorizing approval of a contract with George Roofing for the removal and replacement of the roof on the Lott Home, Gazebo, Carriage House and Tool Shed all located at the Lott Home / Sank Park Museum in an amount not to exceed \$114,318.00

Motion by Council Member Goodson and second by Council Member Draper to authorize and direct Staff to execute an agreement with George Roofing to remove and replace the roofing on the Lott Home, Gazebo, Carriage House and Tool Shed in an amount not exceed \$114,318.00. Motion passed.

AYES: Council Members Hatley, Smith, Pittman, Goodson, Draper, Vice Mayor Thomson, Mayor Reynolds

NOES: None

ABSTAIN: None

ABSENT: None

9. EMPLOYMENT AGREEMENT WITH RUTH WRIGHT AS ASSISTANT CITY ADMINISTRATOR – ADMINISTRATION DEPARTMENT

The Council considered an Employment Agreement Amendment with Ruth Wright as the Assistant City Administrator – Administration Department

Motion by Council Member Thomson and second by Council Member Pittman to adopt Resolution No. 8819 – A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AN AMENDMENT TO THE EMPLOYMENT

- AYES: Council Members Hatley, Smith, Pittman, Goodson, Draper, Vice Mayor Thomson, Mayor Reynolds
- NOES: None
- ABSTAIN: None
- ABSENT: None

10. APPROVAL OF COSTS ASSOCIATED WITH IMPLEMENTING A PROBLEM ORIENTED POLICING (POP) TEAM AND INCREASING CITY WORKS PROGRAM SERVICES

Motion by Council Member Smith and second by Council Member Thomson to authorize the implementation of a Problem Oriented Policing Team as structured in the staff report, including the purchase of the vehicles; and authorize the increase in funding/staffing within the City Works Program in order to fund the program year-round; and revisit the fire protection service position by mid-December. Motion passed.

- AYES: Council Members Hatley, Smith, Pittman, Goodson, Draper, Vice Mayor Thomson, Mayor Reynolds
- NOES: None
- ABSTAIN: None
- ABSENT: None

REGULAR BUSINESS

11. POTENTIAL PARTICIPATION IN THE BUTTE CHOICE JOINT POWERS AGREEMENT, A NEW COMMUNITY CHOICE AGGREGATION (CCA) ENTITY BY BUTTE COUNTY AND CHICO

The Council directed staff to bring back to Council on November 19, 2019 the first reading of an ordinance authorizing implementation of a Community Choice Aggregation Program as a prerequisite to joining the Butte Choice Energy Joint Powers Agreement.

12. ACCEPTANCE OF FEDERAL EMERGENCY MANAGEMENT ADMINISTRATION – STAFFING FOR ADEQUATE FIRE & EMERGENCY RESPONSE GRANT

The Council considered accepting the Federal Emergency Management Administration’s Staffing for Adequate Fire and Emergency Response (SAFER) Grant, in the amount of \$545,024.80, to partially fund four (4) full-time Firefighting positions.

Motion by Council Member Goodson and second by Council Member Draper to adopt Resolution No. 8816 – A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE THE FEDERAL EMERGENCY MANAGEMENT ADMINISTRATION’S STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE HIRING GRANT (NO. EMW-2018-FH-00414), IN THE AMOUNT OF \$545,024.80, TO PARTIALLY FUND FOUR (4) FULL-TIME FIREFIGHTING POSITIONS; and approve any necessary budget adjustments. Motion passed.

- AYES: Council Members Hatley, Smith, Pittman, Goodson, Draper, Vice Mayor Thomson, Mayor Reynolds
- NOES: None
- ABSTAIN: None

ABSENT: None

Item 1.

13. AUTHORIZATION TO RELEASE A REQUEST FOR PROPOSAL FOR TREE PRUNING SERVICES

Motion by Council Member Hatley and second by Council Member Draper to authorize staff to release a Request for Proposal for Tree Pruning Services for the City of Oroville. Motion passed.

AYES: Council Members Hatley, Smith, Pittman, Goodson, Draper, Vice Mayor Thomson, Mayor Reynolds

NOES: None

ABSTAIN: None

ABSENT: None

14. APPOINTMENT OF COUNCIL MEMBERS TO A COMMITTEE FOR POTENTIAL CHARTER AMENDMENTS

The Mayor asked for council member interest in the committee. All six council members expressed interest. The mayor requested that the interested council members send him an email by Tuesday expressing their interest in the committee and why. The Mayor requested the item be brought back to the next meeting with the potential appointees listed.

15. LETTER TO PACIFIC GAS AND ELECTRIC REGARDING PUBLIC SAFETY POWER SHUTOFFS

The Council reviewed and provided comments on a letter to Pacific Gas and Electric regarding Public Safety Power Shutoffs.

Consensus of the council authorized the Mayor to sign letter on Council's behalf.

REPORTS / DISCUSSIONS / CORRESPONDENCE

1. Council Announcements and Reports

- a. Draper – October 8th attended the Arts Commission; October 12th the Hmong New Year where there were over 5,000 in attendance; October 21st attended the Continuum of Care Meeting; last night the NAACP.
- b. Smith – Attended Continuum of Care yesterday and is excited about the County's involvement and potential take over of the Continuum of Care; Attended the League of California Cities Conference and attended a variety of classes; Meet with Cotton Wood Estates individuals, they are encouraged by Chief Deal; Excited about the Band fee waiver approval; Currier Square, October 31st, Community Haunted House, proceeds go to the high school clubs and band.
- c. Pittman – Mentioned he missed the Family Dollar Grand opening and mentioned that the SBF meeting was moved due to the Power Shut Offs.
- d. Reynolds – Attended BCAG; attended Air Quality Control Meeting; was a speaker at the Hmong New Year, attended the League of California Cities Conference and the State Theatre Marquee Lighting.
- e. Thomson – Attended the Oroville Economic Development Meeting October 9th where they reviewed the Salmon Festival; attended the Hmong New Year.

2. Future Agenda Items

- a. Rainforest Art Project presentation on the wall by the Fish Hatchery
- b. Restructuring of Public Works Employees
- c. Charter Change Committee Assignments

3. Administration Reports

- a. Assistant City Administrator Ruth Wright – will be out Monday-Wednesday in Oakland at a CalPers Conference
- b. Project Manager Tom Lando – Met with Bret Sanders from Congress LaMalfa's Office for funding opportunities; AB430 Signed and will be in effect January 1; SB330 passed; Habitat Conservation Plan very complex with various views and may come to the council in the future.
- c. Community Development Director Leo DePaola– reviewing master plans for Vista Del Oro; extending the map for Linkside Place Phase 2; Reddy Creek is moving forward;
- d. Chief Deal – Open house 1st weekend of October for Fire Prevention Month was well attended; Attended Hmong New Year; Remodel of the Public Safety Building is moving forward.
- e. City Administrator Bill LaGrone – Provided testimony to the Air Quality Control Board regarding Sierra Silica Plant on October 16th; October 9th attended the Marquee Lighting at the State Theatre; PSPS will potentially shut off Wed/Thur, if it is shut off City Hall will be closed, SBF is being rescheduled to October 30th and the Planning Commission will meet, adjourn to October 29th at 7pm, and then continue the meeting on October 29th.

4. Correspondence

- i. Comcast Letter - Notice of Programming Adjustments
- ii. Email Regarding CPUC Upcoming Meeting and a Joint Agency SB100 Workshop
- iii. Butte County Air Quality Management District Public Hearing Information

ADJOURN THE MEETING

Mayor Reynolds adjourned the meeting at 8:54pm. A regular meeting of the Oroville City Council will be held on November 5, 2019 at 5:30 p.m.

Approved:

Attested:

Mayor Chuck Reynolds

Assistant City Clerk Jackie Glover



**October 30, 2019
MINUTES**

The Agenda for this meeting was posted on October 29, 2019 at 7:50am.

CALL TO ORDER / ROLL CALL

The Mayor opened the meeting at 8am.

PRESENT: Council Members: David Pittman, Eric Smith, Linda Draper, Art Hatley, Janet Goodson, Vice Mayor Scott Thomson, Mayor Chuck Reynolds

ABSENT: None

STAFF: City Administrator Bill LaGrone, Project Manager Tom Lando, Assistant City Clerk Jackie Glover.

OPEN SESSION

1. Pledge of Allegiance – Led by Mayor Reynolds
2. Adoption of Agenda – Motion by Council Member Goodson and second by Council Member Smith to adopt the agenda. Motion Passed.

AYES: Council Member Hatley, Pittman, Goodson, Smith, Draper, Vice Mayor Thomson, Mayor Reynolds

NOES: None

ABSTAIN: None

ABSENT: None

CLOSED SESSION

The Council convened to closed session on the following:

1. Pursuant to Government Code Section 54957(b), the Council will meet with the City Administrator and the Personnel Officer to consider the employment related to the following positions: Assistant City Administrator.

The council reconvened from closed and announced that no action was taken; direction was given.

ADJOURNMENT

Mayor Reynolds adjourned the meeting at 11:10am.

APPROVED:

ATTESTED:

Mayor Chuck Reynolds

Assistant City Clerk Jackie Glover



CITY OF OROVILLE STAFF REPORT

TO: MAYOR REYNOLDS AND COUNCIL MEMBERS

FROM: BILL LAGRONE, CITY ADMINISTRATOR

RE: MUNICIPAL AUDITORIUM FEE WAIVER REQUEST BY OROVILLE RESCUE MISSION

DATE: NOVEMBER 5, 2019

SUMMARY

The Council will consider a fee waiver request for the use of the Municipal Auditorium by the Oroville Rescue Mission for their annual Community Christmas Diner, December 24, 2019.

DISCUSSION

The annual Community Christmas Diner is open to all the Community at no cost and is generally well attended. The food and food preparation for this event is either donated or paid for by fund raising events throughout the past year.

The applicant, Oroville Rescue Mission, Pastor Steve Terry, has applied for a fee reduction and/or waiver for the rental fees associated with the Municipal Auditorium. The traditional fee waiver of 50% (-\$312.50) for nonprofits was granted by staff as is City Policy. This fee waiver reduced the fee from \$625.00 to \$312.50. The applicant is requesting the balance due of \$312.50 also be waived.

FISCAL IMPACT

The City will not receive the rental or permit fee for the Municipal Auditorium in the amount of \$312.50

RECOMMENDATION

Staff recommends wavier of rental fee as requested. Staff recommends denial of waiver of refundable security deposit. If Auditorium is returned in same condition as rented deposit will be refunded

ATTACHMENTS

1. Fee Waiver request letter



Reverend Stephen E. Terry
Executive Director/CEO

530.533.9120

Date: October 21, 2019
To: Bill LaGrone, City Administrator
Re: Christmas Dinner

Bill,

The Oroville Rescue Mission will be hosting our Annual Community Christmas Dinner, which will be my 21st Community Christmas Dinner. Our request is to use the Municipal Auditorium, located at 1200 Myers St., in downtown Oroville.

This is a very large scale dinner, anticipating that we will serve between 1,200 & 1,500 complete turkey dinners. This event will require the preparation of 120+ turkeys, as well as all of the fixings that go with Christmas dinner. Volunteers usually provide pies for the dinner with the Mission purchasing the balance. This event requires a huge amount of planning & budgeting the food costs. Pies, for dessert, are usually provided by the volunteers with the Mission purchasing the balance. While we realize that the stage is unusable, due to fire damage, this is the only facility in Oroville that can handle an event of this size & magnitude.

Santa Claus will be on hand to give gifts to children from the age of infant to 10 years old. Gifts are provided by donors, although historically, the Mission will spend 1,000 - \$1,500 purchasing additional gifts to be sure that all children are served.

This event is the largest Christmas dinner North of Sacramento. It is an event that brings people of all socio-economic levels together. There is great food, and good fellowship.

This year, the Oroville Rescue Mission will be the only agency involved with the Christmas dinner. The Community Action Agency will not be participating. The Mission will be providing the City of Oroville with a Certificate of Insurance and all documents necessary for this event.

The Community Christmas Dinner IS NOT a fund raising event, & the Mission will not make any money on this event. There is no admission charge or any fee of any kind to anyone that wishes to attend. Because of the high costs of this FREE event, we are requesting that ALL fees for the Municipal Auditorium be waived.

Thank You for your consideration,

Reverend Stephen E. Terry
Executive Director/CEO



CITY OF OROVILLE STAFF REPORT

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: MIKE MASSARO, CONTRACT CITY ENGINEER

RE: REQUEST FOR PROPOSALS FOR CONSTRUCTION MANAGEMENT OF SEWER CAPACITY EXPANSION PROJECTS

DATE: NOVEMBER 5, 2019

SUMMARY

The Council may provide approval to the Contract City Engineer to issue a Request For Proposal (RFP) from engineering firms interested in providing construction management services for two upcoming sewer construction projects.

DISCUSSION

Several capital improvement projects for the City’s sanitary sewer system were identified as part of the Sanitary Sewer Master Plan developed in 2013. Two of these projects, 1D on Montgomery Street and 1F on Table Mountain Boulevard, need a construction manager before they can be put out to bid and constructed. The attached request for proposal requires construction managers to submit their qualifications for managing a sanitary sewer project for the City. A construction manager will be selected for the two sanitary sewer projects based on the submitted proposals and qualifications.

Upon direction by City Council, Bennett Engineering Services will post the attached request for proposals and with City Staff input, select a construction manager for sanitary sewer projects 1D and 1F based on submitted proposals.

FISCAL IMPACT

Fiscal impact is anticipated to be approximately as follows:

A. Expense: Sewer Fund

Up to \$215,000 for the selected consultant to manage construction for projects 1D & 1F from the sewer fund

B. Appropriations of \$1,600,000 were budgeted for capital improvement projects.

RECOMMENDATION

Approve the release of the RFP and the allocation of sewer fund budget to support the project

ATTACHMENTS

Draft Request for Proposal for Construction Management Services

REQUEST FOR PROPOSALS



CONSTRUCTION MANAGEMENT FOR SANITARY SEWER PROJECTS 1D & 1F

CITY OF OROVILLE
PUBLIC WORKS DEPARTMENT
1735 MONTGOMERY STREET
OROVILLE, CA 95965

September 2019

REQUEST FOR PROPOSALS

CONSTRUCTION MANAGEMENT OF
SANITARY SEWER PROJECTS 1D & 1F

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Attachments:

- A. 100% Plans and Specifications - 1F
- B. 100% Plans and Specifications - 1D
- C. Professional Services Agreement

PROPOSAL CERTIFICATION FORM
REQUEST FOR PROPOSALS (RFP)
CONSTRUCTION MANAGEMENT FOR SANITARY SEWER PROJECTS 1D & 1F

NOTE: PLEASE ENSURE THAT ALL REQUIRED SIGNATURE BLOCKS ARE COMPLETED.
FAILURE TO SIGN THIS FORM WILL RENDER YOUR PROPOSAL INVALID.

Issue Date	Thursday, September 5, 2019
Issuing Agent	City of Oroville
Pre-proposal Scoping Meeting	None Scheduled
Requests for Information Due By	Thursday, September 19, 2019
Proposal Due Date	Tuesday, October 1, 2019
Proposals Directed To	Mike Massaro, PE, Contract City Engineer
Number of Proposal Copies	Three (3) hard copies and one (1) electronic copy

In compliance with this Request for Proposals and to all conditions imposed herein, the undersigned offers and agrees to furnish the services in accordance with the attached signed proposal or as mutually agreed upon by subsequent negotiation. By signature hereto, the proponent certifies that all representations and certifications contained in its proposal are complete and accurate as required.

Name of Firm	
Address of Firm	
Contact Name	
Signature	
Title	
Date	
Phone Number	
Alternate Phone Number	(optional)
FAX Number	(optional)

1.0 Overview

The City of Oroville (City) is advertising for proposals (Request for Proposals – “RFP”) from qualified and experienced construction management firms to secure professional services to perform construction management, inspection, and coordinate material testing services during construction of two sanitary sewer projects. These projects are described in more detail in Section 2.0.

The City of Oroville sanitary sewer system includes approximately 66 miles of sanitary sewer, 1,350 manholes, and 7 sewage lift stations. The system conveys wastewater to a treatment plant owned and operated by the Sewerage Commission - Oroville Region (SC-OR). SC-OR was created in 1973 under a joint powers agreement between the City, Thermalito Water and Sewer District (TWSD), and the Lake Oroville Area Public Utility District (LOAPUD). The individual agencies maintain and operate their own wastewater systems that discharge into the SC-OR plant. A Sanitary Sewer Master Plan was prepared for the City by Carollo Engineers and finalized in January 2013 that evaluates the capacity of the existing sanitary sewer collection system, determines future capacity needs to support the City’s 2030 General Plan buildout, and develops a Capital Improvement Plan (CIP) that provides the City with a reliable plan to mitigate existing system deficiencies and expand the system to service future customers.

The City intends to construct Oroville Sewer Projects - 1F and Oroville Sewer Projects - 1D to provide increased capacity for the City as it develops based on the 2030 General Plan. These CIPs will replace in kind existing sewer for the City and add hydraulic capacity.

All responses to this RFP are due to the City **by 5:00 p.m. on Tuesday, October 1, 2019** (Submission Deadline). Consultants that become aware of and are interested in responding to this RFP are directed to contact the City to be placed on a list of RFP recipients. The list will contain the principal contact person and email address for each Consultant interested in responding to this RFP. This will ensure that City prepared responses to Requests for Information (RFI’s) will be received by all those preparing RFP responses.

2.0 Scope of Services

The City of Oroville is inviting proposals to provide Construction Management, Inspection, Public Outreach, and Material Testing required for the construction of the Oroville Sewer Projects – 1D & 1F. The project requires a full service consultant with at least ten years of experience in construction management who is familiar with the City of Oroville

Standard Details, Butte County Improvement Standards, Safety and Health Requirements of the California Division of Industrial Safety and the Occupational Safety and Health Administration of the U.S. Department of Labor (OSHA), California Manual of Uniform Traffic Control Devices, and California Department of Transportation (Caltrans) Construction Standards Specifications, and Plans. The selected firm shall have the ability to deliver a wide range of services including, but not limited to: project inspection, quality assurance, safety, traffic control plan documents, best management practices (BMP), mitigation monitoring, claims mitigation, documents control, public outreach, and construction management.

Projects requiring construction management services are Oroville Sanitary Sewer Projects - 1D & 1F. Each project is discussed briefly below. 100% plans, specifications, and estimate for each project are attached to this RFP.

Oroville Sewer Project 1F consists of replacing 6- to 10-inch sanitary sewers with 15-inch sanitary sewer. This Project includes the construction of approximately 72 feet of 8-inch and 2,025 feet of 15-inch sanitary sewer pipe, abandonment of 1,340 feet of sanitary sewer pipe, installation of 3 sanitary sewer manholes, and abandonment of 5 sanitary sewer manholes. The project will also require 105 feet of storm drain and storm drain manhole relocation. The sanitary sewer will replace an existing sewer line with pipe sizes ranging from 8 to 10 inches and will connect to the existing system north of Table Mountain Boulevard and Nelson Ave and south of Riverview Terrace and Table Mountain Boulevard. The project construction period is expected to be from February 2020 to April 2020.

Oroville Sewer Project 1D (**optional**) consists of replacing two 10-inch sanitary sewers with one 18-inch pipe. This project includes the construction of approximately 1,075 feet of 18-inch sanitary sewer pipe and abandonment of 1,075 feet of sanitary sewer pipe. The project includes removal and replacement of 4 sanitary sewer manholes and abandonment of 2 sanitary sewer manholes. 22 laterals must be reconnected to the new sanitary sewer pipe. The project area is along Montgomery Street from Oliver Street to Myers Street. Project 1D connects to existing sewer at each intersection. The project construction period is expected to be from April 2020 to June 2020. Project 1D is an **optional** task included in this RFP.

The following tasks are identified for the scope of services:

Task 1 – Services Prior to Construction

Consultant shall review the Final Contract Documents set for constructability and consistency between design disciplines and provide comments to the City. Consultant

shall participate in Contract Documents review meeting(s) with the City, the Design Engineer, and the Contractor.

Task 2 – Construction Management Services

The Consultant shall be responsible for providing construction management services including:

Task 2.1 - Project Management

Project management shall include all maintenance and monitoring of the project schedule and budget. The Consultant shall prepare a schedule in coordination with the Contractor's schedule and evaluate job progression based on that schedule. The Consultant shall coordinate outreach and construction activities between the Contractor, City Public Works, and external utility representatives, including notification and coordination of project issues as necessary. The Consultant shall evaluate and coordinate traffic control plans with City Public Works staff and all applicable affected organizations. The Consultant shall monitor Best Management Practices (BMPs) within the project site, prepare progress pay estimates, and review certified payrolls.

The Consultant shall communicate with the Contractor, City Engineer, City Public Works Staff, and external utility representatives as required. The Consultant shall prepare and submit monthly Project progress reports with monthly progress payment requests. Monthly progress reports shall include a summary listing and describing the work accomplished during the previous month, a summary listing and describing work to be accomplished the following month, an updated schedule showing work progress and completion percentage, a list of problems addressed and/or concerns identified, if any, and proposed corrective actions, and other tasks as necessary.

Task 2.2 - Construction Contract Administration

Construction contract administration shall include participation, including leadership, in the preconstruction conference and weekly meetings. The Consultant shall conduct weekly meetings with the Contractor and subcontractors to ensure Project goals are met and to identify and resolve safety issues. The Consultant shall coordinate site meetings with the Contractor and City staff and prepare and distribute meeting minutes. The Consultant shall review Contractor's contract execution and submittals for compliance with the Contract Documents and shall review Contractor's requests for information (RFIs) and either provide information from the Contract Documents or send the request to the Design Engineer for resolution. The

Consultant shall complete daily logs and a weekly statement of working days (WSWD). The Consultant shall review Contractor's pay requests and give recommendations to the City as to the acceptability of the request and shall communicate with the Contractor regarding acceptability of work and coordinate the Contractor's test plan and quality control plan.

Task 2.3 - Change Order Management

Change order management shall include the development, administering, and tracking of all construction change orders. This includes review and evaluation of contract change order requests and submittals, including cost tracking and estimate vs. actual expenditures, contract change order coordination between the Contractor and City, evaluation and creation of a Time Impact Analysis (TIA), and investigation and inspection of site conditions that differ from those described in the Contract Documents. Consultant shall review proposed change orders for accuracy and relevance to the Contract Documents. Consultant shall review submittals in support of change orders and give recommendations for resolutions of claims and disputes.

Task 2.4 - Field Inspection

Construction staking by the Contractor shall be verified by the Consultant. Consultant shall monitor Contractor's daily activities to ensure compliance with the Contract Documents, including photo and video documentation of the site before and during construction. The Consultant shall review and inspect the Contractor's work for compliance with the Contract Documents on a daily basis and monitor corrective actions taken by Contractor to fix work that is not in compliance with the Contract Documents. Daily diaries shall be submitted detailing field inspection work conducted that day, including digital photographic records of construction in progress.

The Consultant shall conduct quality assurance materials testing, including the determination and scheduling of typical materials testing, scheduling of any special testing, and any special inspections as identified in the Contract Documents. The Consultant's proposal shall list all testing that the Consultant has certification for and others necessary in the Contract Documents that the Consultant has no certification for.

The Consultant shall review the Contractor's compliance with all regulatory permits and mitigation measures, workplace safety and health standards, and notify the City of any non-compliance. The Consultant shall review and approve the Contractor's survey layouts.

Task 3 – Services During Construction Closeout

Task 3.1 - Substantial and Final Completion Services

The Consultant shall be responsible for conducting a site inspection to determine if facilities are complete and in compliance with Contract Documents, prepare a punchlist and inspect the punchlist item corrective actions, and recommend release of payments and retention to Contractor.

Task 3.2 - Record Compilation and Submittal

The Consultant shall prepare and submit a complete set of organized construction contract documentation, review submittals of as-built drawings made by the Contractor during construction and shall be responsible for verifying all as-builts have been accurately updated for work prior to submitting the Contractor's final payment request. The Consultant shall include a signed certification indicating the as-builts submitted accurately reflect all construction modifications from the design plans set. In the event that the City observes at a later date that as-builts were not accurately updated, the Consultant shall be responsible for updating the as-builts at no additional cost to the City.

Task 3.3 - Obtaining Warranty and Lien Release Information from Contractor

The Consultant shall work with the Contractor to obtain all warranty and lien release information.

Task 3.4 - Final Electronic Submittals

The Consultant shall be responsible for submitting final project files to the City.

3.0 Contract Administration

The City Administrator, or alternate designated representative, will be the contract administrator on behalf of the City.

4.0 Requests for Information and Addenda

- 4.1** All questions or requests for clarification shall be submitted via email to Mike Massaro at mmassaro@ben-en.com by or before 5:00 p.m. on Thursday, September 19, 2019. The City will prepare written responses to all RFI's received by this deadline which will be emailed to all Consultants on the RFP email list.

The City will attempt to have all RFI's responded to on or before Wednesday, September 25, 2019.

4.2 If it becomes necessary to revise any part of this RFP, an addendum will be prepared posted to be emailed to all Consultants on the RFP email list.

5.0 Proposer's Responsibilities

5.1 It is presumed that each proposer has read and is thoroughly familiar with the scope of services to be performed under this RFP.

5.2 The proposer agrees that, if a contract is awarded to a proposer, the proposer shall make no claim against the City because of any estimate or statement made by any employees, agents, or consultants of the City which may prove to be erroneous in any respect.

6.0 Proposal Requirements

Proposals must be submitted using the following methods:

Three (3) printed copies and one (1) electronic copy of the proposal must be received prior to the Submission Deadline. Proposals shall be submitted to the following address:

City of Oroville
Department of Public Works – Engineering Division
Attn: Mike Massaro, PE, Consulting City Engineer
1735 Montgomery Street
Oroville, CA 95965

Subject: RFP – Construction Management for Sanitary Sewer Projects 1D & 1F

Proposals may be submitted via personal delivery, overnight courier (e.g., FedEx or UPS) or U.S. Mail. Proposals must be received by or before 5:00 p.m. on Tuesday, October 1, 2019, the Submission Deadline. Proposals that are deposited with an overnight courier or post marked prior to the Submission Deadline but received after the Submission Deadline will not be considered by the City. Accordingly, although delivery via overnight courier and U.S. Mail is permitted, it is strongly suggested that proposers consider

personal delivery to better ensure that proposals are timely received, particularly as the Submission Deadline draws near.

Submitted proposals shall be maintained as confidential records of the City up to the Submission Deadline. Proposers may withdraw, modify and/or resubmit a proposal prior to the Submission Deadline but not after. Proposers shall be bound to the terms of their proposal following the Submission Deadline, however, the City, in its sole and absolute discretion, reserves the right to accept post deadline modifications if it is determined that such modifications are in the best interests of the City. The City also reserves the right to waive minor non-substantive informalities or allow the proposer to correct them.

- 6.1** Proposers shall be solely and exclusively responsible for all costs incurred in connection with the preparation and submission of the proposals; demonstrations; interviews; preparation of responses to questions and requests for additional information; for contract discussions; or for anything in any way related to this RFP. The City is not liable for any costs incurred by a proposer in response to this RFP. Whether or not a proposer is awarded a contract pursuant to this RFP, no proposer shall be entitled to reimbursement for any costs or expenses associated with the proposer's participation in this RFP process.
- 6.2** Late proposals will not be considered.
- 6.3** The City reserves the right to reject any and all proposals received as a result of this RFP. The City's potential award of a contract will not be based on any single factor nor will it be based solely or exclusively on the lowest cost proposal. If a contract is awarded, it will be awarded to the proposer who in the judgment of the City has presented an optimal balance of relevant experience, technical expertise, price, quality of service, work history and other factors which the City may consider relevant and important in determining which proposal is best for the City.
- 6.4** The City reserves the right to cancel or modify this RFP. There is no guarantee that the City will award contract.
- 6.5** The City reserves the right to investigate the qualifications of any proposer under consideration including proposed subcontractors and parties otherwise related to the proposer and require confirmation of information furnished by a proposer, or require additional evidence of experience and qualifications to provide the services or otherwise discharge the obligations required by this RFP.

- 6.6** Following the Submission Deadline, the City, pursuant to the California Public Records Act (Govt. Code Section 6250 et seq.) reserves the right to make copies of all submitted proposals available for inspection and copying by any interested member of the public, except to the limited extent the City determines that any information contained in a proposal is legally privileged under the California Public Records Act. By submission of a proposal, proposers acknowledge and agree that their proposal and any information contained therein may be disclosed by the City to interested members of the public, including other proposers.
- 6.7** The City reserves the right to approve or disapprove of particular subcontractors, joint venture partners, or other proposed team members.
- 6.8** The City reserves the right to evaluate responses in terms of the best interests of the City, applying criteria provided in this RFP and any other criteria the City, in its sole discretion, deems pertinent.
- 6.9** By the submission of a proposal, each proposer accepts and agrees to execute a written Professional Services Agreement (PSA) in the form attached to this RFP. By submission of a proposal, each proposer agrees to execute a PSA with the City in the form attached hereto, inclusive of all stated terms and conditions relating to indemnification, required insurance and standard of care requirements. If a proposer is unable to agree to any of the terms or conditions of the PSA in the form attached hereto, the proposer must identify the provision(s) in question and provide an explanation as to why the proposer cannot comply with such provisions. If a proposer's objection to a certain provision of the PSA is merely a question of added cost, the proposer shall indicate in the proposal the difference in cost associated with complying with the provision(s) versus the cost associated with the City's waiver or modification of the provision(s). The City shall be under no obligation to make modifications to the PSA after a contract has been awarded and proposers shall be deemed to have incorporated all costs associated with compliance with the PSA into their proposal. A proposer's inability to comply with one or more provisions of the PSA shall be a factor that will be considered by the City in determining which proposal will serve the best interest of the City when all other factors are taken into account.
- 6.10** All proposals must remain valid for a minimum period of sixty (60) calendar days after the Submission Deadline. Responses may not be modified or withdrawn by the proposer during this period of time except in accordance with this RFP and with written permission granted by the City.

6.11 Proposers may withdraw their proposal prior to the Submission Deadline.

7.0 Proposal Format and Content

7.1 Proposal Certification Form (located after the Table of Contents)

7.2 Proposer's Background (maximum 2 pages) – Background on the Consultant and area(s) of professional expertise relevant to this RFP.

7.3 Qualifications and Experience of Proposer's Personnel (maximum 4 pages) – Summary of the relevant experience, work history, training, education and special certifications of the proposer's key personnel (include Resident Engineer, Deputy Resident Engineer [if including], and Inspectors) who will be performing the professional services contemplated under this RFP on the proposer's behalf. The summary shall also include the office location of key personnel proposed to work on this contract. (1 to 2-page resumes for each key personnel may be included in an Appendix.)

7.4 Project Approach (maximum 1 page) – Summary of the proposed approach to complete the tasks called for under the RFP. Describe your strategy for containing costs incurred by City while still meeting the objectives and standards.

7.5 References (maximum 4 pages) – Each proposal must include at least three (3) public agency references going back at not more than five (5) years from the issuance of this RFP in which the proposer was engaged to perform tasks similar to those requested under this RFP. References should place an emphasis on past projects in which the key personnel to be used by proposer for this project were deployed. The references should include the name, title, telephone, and email address of the public agency officer or employee responsible for overseeing the proposer's work.

7.6 Schedule – Schedule detailing when the specific Task will be completed. Proposers should factor in additional time that may be required due to reasonably foreseeable types of delays. The proposal shall also identify all critical task sequencing and critical paths required to ensure that the work is timely and completely completed. The schedule shall also factor in reasonable review and feedback periods for submittals and RFIs by City staff, as well as any and all legally mandated review periods and comment periods, including those that may be

required by third party regulatory agencies. Consultant shall expect a 1-week turnaround time for the City's review of submittals and RFIs.

- 7.7 Cost Proposal** – The proposal shall indicate the compensation structure for performing specific services identified in Tasks 1 through 3 (e.g., flat lump sum or hourly rate structure). The proposal shall also include any and all rate charges for incurred costs and expenses the proposer intends to pass along to the City (e.g., photo copying, postage, travel and any pass through costs and expenses). To the extent that a proposal contemplates the use of subconsultants to perform any one or more of the above described tasks on the proposer's behalf, the proposal shall identify any subconsultant costs and expenses that will be passed through to the City and the compensation structure for such costs and expenses. In so far as the proposer's proposal contemplates an increase in compensation rates or charges prior to the completion of Tasks 1 through 3, and during the term of the portion of the PSA or any extension term, the proposal shall clearly indicate when such increases will take effect and by how much.

The cost proposal shall present costs for each task to include all staff and administrative position and hourly rates, total estimated hours and subtotals for each task, and sub tasks, if any.

8.0 Evaluation Criteria

Each proposal shall be evaluated on the proposer's expertise, experience and training and the expertise of its key personnel along with prior contracting history, approach to the project, cost, proposed schedule and compliance with the RFP requirements including the terms of the attached PSA. Each such factor shall be weighted by the City as follows:

- 8.1 Expertise, Experience & Training Plus Prior Contracting History (45%)** – The expertise, experience and training of the proposer and its key personnel and previous experience with similar work in similar fields and qualifications and depth of the staff that will perform the work on this project. This factor includes evaluation of the proposer's prior contracting history and references for other municipalities.
- 8.2 Project Approach (30%)** – The proposer's responsiveness in developing a comprehensive management plan while meeting regulatory requirements and the City's specific needs.

- 8.3 Cost (10%)** – The proposed compensation structure (inclusive of hourly rates of compensation, pass through costs and subconsultant costs) for the performance of Tasks 1 through 3, inclusive of its proposed not-to-exceed sum. The proposer's proposed strategy for containing costs incurred by City while still meeting the objectives and standards set forth under the RFP.
- 8.4 Schedule (10%)** – Proposal for completing the project in a timely manner, inclusive of the proposer's ability to identify critical paths for the timely and competent completion of all work contemplated under the RFP.
- 8.5 Compliance with RFP (5%)** – The ability of the proposer to comply with all instructions set forth under this RFP as well as the proposer's ability to agree to all of the terms and conditions of the attached PSA without modification, particularly as relates to indemnification, insurance requirements and standards of care.

9.0 Selection Process

City staff will review and rank the proposals and may or may not choose to interview several of the top ranked proposers. It is anticipated that the proposer will be selected in October 2019 with a contract award anticipated in November 2019.



CITY OF OROVILLE STAFF REPORT

TO: MAYOR AND CITY COUNCIL MEMBERS
FROM: BILL LAGRONE, CITY ADMINISTRATOR
RE: 2020 SEWER LINING PROJECT DESIGN TASK ORDER
DATE: NOVEMBER 5, 2019

SUMMARY

Mayor and council may award a task order to Bennett Engineering Services to design and release for construction bid a sewer lining rehabilitation project to reduce infiltration and improve reliability in an existing sewer.

DISCUSSION

Various sections of sewer throughout the City have been identified, by the City’s Public Works Department, as problematic for poor pipeline joints and tree root intrusion. These pipelines are on a preventative maintenance schedule with our sewer crews to cut roots and clean the lines to prevent grease buildup and blockages.

It is anticipated that the pipelines will be cleaned, inspected, and a cured in place lining system will be installed continuously between manholes that will seal the pipeline and prevent further root intrusion and reduce groundwater infiltration to the sewer system.

This task order will generate a design package for contractors to bid on the sewer lining work for the City. The project is expected to be bid in the early spring and constructed this summer.

FISCAL IMPACT

- A. Estimated Design Fee: \$36,710 from the Sewer Fund
- B. A budget adjustment would be required to increase the appropriations for this expense.

RECOMMENDATION

Authorize Task Order with Bennett Engineering Services for design of bid documents for sewer rehabilitation.

ATTACHMENTS

- 2020 Sewer Lining Project - Scope of Work
- 2020 Sewer Lining Project – Fee Estimate

Scope of Services

Item 4.

BEN|EN

TRUSTED ENGINEERING ADVISORS

Bennett Engineering Services
1082 Sunrise Avenue, Suite 100
Roseville, California 95661

T 916.783.4100

F 916.783.4110

www.ben-en.com

Client: City of Oroville
Consultant: Bennett Engineering Services Inc
Project: 2020 Sewer Lining Project
Date: October 2, 2019

Consultant's services shall be limited to those expressly set forth below, and Consultant shall have no other obligations or responsibilities for the Project or to the Client except as agreed to in writing or as provided in this Agreement. All of Consultant's services in any way related to the Project or Client shall be subject to the terms of this Agreement.

TASK 1. Project Management

Subtask 1.1. Project Administration

Bennett Engineering's (BEN|EN's) Project Manager will submit monthly project status updates and invoicing. BEN|EN will manage the project schedule and integrate deliverables.

DELIVERABLES:

- Monthly status updates
- Schedule updates

Subtask 1.2. Meetings

BEN|EN will prepare agendas and minutes for meetings and document design decisions accordingly. Meetings include one (1) project kickoff meeting and two (2) design meetings (or conference calls).

DELIVERABLES:

- Meeting agendas and minutes

Subtask 1.3. Quality Control Program

BEN|EN's Quality Control Program will be implemented and constructability reviews will be conducted by senior BEN|EN staff prior to submittal of the 90% and Bid Set submittals.

TASK 2. Design Services

Subtask 2.1. Records Research

The BEN|EN team will visit the site as needed for investigation of existing conditions. BEN|EN will also research and review existing GIS mapping, as-built plans, record maps, improvement plans, and other available documents for the project.

Subtask 2.2. 90% PS&E

BEN|EN will prepare and submit 90% plans and an opinion of probable construction cost (OPCC) to the City or review and comment. Design will be based on City of Oroville design and construction standards and will reference City standard details where appropriate.

The construction drawings will include, at a minimum:

- Title Sheet – 1
- General Notes – 1
- Site Plan – 1
- Lining Plan Sheets – 4+
- Civil Details – 1

INITIALS:

35

Specifications will be prepared in the Construction Specifications Institute (CSI) MasterFormat, 2016 format.

DELIVERABLES:

- 90% plans, specifications, and estimate

Subtask 2.3. Bid Set PS&E

BEN|EN will prepare and submit final plans, specifications, and an OPCC to the City that fully address all comments in the City's 90% review. Final bid documents will be provided to the City in both PDF and hard copy formats.

DELIVERABLES:

- Bid set plans, specifications, and estimate

TASK 3. Bid Services

Subtask 3.1. Bid Advertisement

BEN|EN will advertise the project for bidding and make the Construction Documents available to potential bidders.

Subtask 3.2. Bid Coordination

BEN|EN will respond to questions concerning the plans, specifications, and estimate prior to the bid openings, and prepare addenda and letters of clarification as required to respond to potential bidders' Requests for Information (RFIs). BEN|EN will provide revised or supplemental project plans or exhibits as needed to be fully responsive to RFIs. One (1) Bid Addendum is assumed. BEN|EN will support the City of Oroville during bid opening.

DELIVERABLES:

- Bid tabulation

TASK 4. Engineering Services During Construction

Subtask 4.1. Review Submittals and RFIs

BEN|EN will coordinate with a Construction Manager during project construction. The Construction Manager will be selected by the City.

BEN|EN will prepare a list of submittals required to be submitted by the Contractor during construction. BEN|EN will review submittals for construction. Submittals will be logged in a matrix/spreadsheet and provided to the City. Four (4) submittals are assumed. BEN|EN will also review requests for information (RFIs) and contract change order (CCO) requests made by the Contractor. BEN|EN will provide responses and prepare revised plans or clarification exhibits, as required. RFIs will be logged in a matrix and provided to the City. Three (3) RFIs are assumed.

DELIVERABLES:

- Submittal tracking spreadsheet
- Submittal responses

Subtask 4.2. Construction Meetings

BEN|EN will attend site visits and construction meetings as required to clarify RFIs or other construction concerns. It is assumed that BEN|EN will attend the pre-construction meeting, one (1) construction meeting, and a final walkthrough and punchlist with construction manager and construction superintendent.

Fee Estimate - Design and Construction Support



Client: City of Oroville

Consultant: Bennett Engineering Services Inc

Project: 2020 Sewer Lining Project

Date: October 2, 2019

Fee Estimate	Project Manager II 180 \$/hr		Engineer III 180 \$/hr		Engineer I 150 \$/hr		Engineering Tech I 110 \$/hr		Administrative 80 \$/hr		BEN EN Subtotal		MISC. EXPENSES	TOTAL
	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost		
Task 1 - Project Management														
1.1 - Project Administration	12 hrs	\$2,160	hrs	\$0	hrs	\$0	hrs	\$0	8 hrs	\$640	20 hrs	\$2,800	\$140	\$2,940
1.2 - Meetings	4 hrs	\$720	hrs	\$0	hrs	\$0	hrs	\$0	hrs	\$0	4 hrs	\$720	\$40	\$760
1.3 - Quality Control Program	1 hrs	\$180	8 hrs	\$1,440	hrs	\$0	hrs	\$0	hrs	\$0	9 hrs	\$1,620	\$80	\$1,700
Subtotal	17 hrs	\$3,060	8 hrs	\$1,440	hrs	\$0	hrs	\$0	8 hrs	\$640	33 hrs	\$5,140	\$260	\$5,400
Task 2 - Design Services														
2.1 - Records Research	4 hrs	\$720	hrs	\$0	10 hrs	\$1,500	hrs	\$0	hrs	\$0	14 hrs	\$2,220	\$110	\$2,330
2.2 - 90% PS&E	24 hrs	\$4,320	hrs	\$0	40 hrs	\$6,000	16 hrs	\$1,760	hrs	\$0	80 hrs	\$12,080	\$600	\$12,680
2.3 - Bid Set PS&E	16 hrs	\$2,880	hrs	\$0	24 hrs	\$3,600	12 hrs	\$1,320	hrs	\$0	52 hrs	\$7,800	\$390	\$8,190
Subtotal	44 hrs	\$7,920	hrs	\$0	74 hrs	\$11,100	28 hrs	\$3,080	hrs	\$0	146 hrs	\$22,100	\$1,100	\$23,200
Task 3 - Bid Services														
3.1 - Bid Advertisement	4 hrs	\$720	hrs	\$0	4 hrs	\$600	hrs	\$0	hrs	\$0	8 hrs	\$1,320	\$70	\$1,390
3.2 - Bid Coordination	4 hrs	\$720	hrs	\$0	8 hrs	\$1,200	4 hrs	\$440	hrs	\$0	16 hrs	\$2,360	\$120	\$2,480
Subtotal	8 hrs	\$1,440	hrs	\$0	12 hrs	\$1,800	4 hrs	\$440	hrs	\$0	24 hrs	\$3,680	\$190	\$3,870
Task 4 - Engineering Services During Construction														
4.1 - Review Submittals and RFIs	2 hrs	\$360	hrs	\$0	8 hrs	\$1,200	4 hrs	\$440	hrs	\$0	14 hrs	\$2,000	\$100	\$2,100
4.2 - Construction Meetings	8 hrs	\$1,440	hrs	\$0	4 hrs	\$600	hrs	\$0	hrs	\$0	12 hrs	\$2,040	\$100	\$2,140
Subtotal	10 hrs	\$1,800	hrs	\$0	12 hrs	\$1,800	4 hrs	\$440	hrs	\$0	26 hrs	\$4,040	\$200	\$4,240
PROJECT TOTAL	79 hrs	\$14,220	8 hrs	\$1,440	98 hrs	\$14,700	36 hrs	\$3,960	8 hrs	\$640	229 hrs	\$34,960	\$1,750	\$36,710

Additional Fee Information

- ▶ This fee estimate is valid for 90 days.
- ▶ This fee estimate contains an abbreviated list of staff classifications and does not restrict BEN|EN to those classifications. The Standard Rate Schedule with a full list of staff classifications is available upon request.
- ▶ Standard hourly rates do not apply to a demand to perform work during an overtime period. Work required to be performed during an overtime period (as mandated by California law) may be charged at a 50% premium. Work mandated by Prevailing Wage laws may be charged at a 25% premium.
- ▶ Hourly rates include all compensation for wages, salary-related benefits, overhead, general office administration, and profit. Direct project administrative hours will be billed at the rate shown above.
- ▶ Classifications may be added or removed as-needed without notice.
- ▶ Changes in the requested scope of work or projected schedule may result in the revision of the proposed fees and amendment to the total contract amount.

INITIALS:



CITY OF OROVILLE STAFF REPORT

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: LEONARDO DEPAOLA, COMMUNITY DEVELOPMENT DIR.

RE: FIRST READING OF ORDINANCE 1840 ADOPTING THE 2019 CALIFORNIA BUILDING STANDARDS CODE TITLE 24, PARTS 1-6 AND 8-12

DATE: NOVEMBER 5, 2019

SUMMARY

The Council may introduce Ordinance 1840 to adopt the California Building Standards Code Title 24, Parts 1-6 and 8-12. The California Building Standards Code is published in its entirety every three years by order of the California Legislature, with supplements published in intervening years. The California legislature delegated authority to various agencies, boards, commissions and departments to create building regulations to implement the state's statutes. These building regulations, or standards, have the same force of law, and take effect 180 days after their publication unless otherwise stipulated. The California Building Standards Code applies to occupancies in the State of California as annotated.

DISCUSSION

The 2019 edition of the California Building Standards Codes ("The Code") were published on July 1, 2019. They will go into effect un-amended on January 1, 2020 unless The City specifically adopts this most current edition by ordinance. This specific adoption allows the City to make more restrictive amendments to The Code as allowed (with findings), or to adopt specific appendices provided in The Code for clarification. The specific codes and the corresponding amendments (attached as Exhibit A) are published by reference in Chapter 15, division 1 of the City of Oroville Municipal Code.

FISCAL IMPACT

There is no fiscal impact to the city

RECOMMENDATION

Introduce by title only and adopt the first reading of Ordinance 1840 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OROVILLE, ADOPTING BY REFERENCE THE 2019 EDITION OF THE CALIFORNIA CODE OF REGULATIONS TITLE 24, KNOWN AS THE CALIFORNIA BUILDING STANDARDS CODE PARTS 1-6 AND 8-12 AND THE UNIFORM HOUSING CODE 1997 EDITION, AND THE UNIFORM CODE FOR THE ABATEMENT OF DANGEROUS BUILDINGS 1997 EDITION AND THE 2019 EDITION OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE AND AMENDING CERTAIN PORTIONS OF THE CALIFORNIA CODE OF REGULATIONS TITLE 24

ATTACHMENTS

Exhibit A; Ordinance to adopt the 2019 edition of the California Building standards Code Title 24, parts 1-6 and 8-12 with amendments.

EXHIBIT “A”

**CITY OF OROVILLE
ORDINANCE NO. 1840**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OROVILLE, ADOPTING BY REFERENCE THE 2019 EDITION OF THE CALIFORNIA CODE OF REGULATIONS TITLE 24, KNOWN AS THE CALIFORNIA BUILDING STANDARDS CODE PARTS 1-6 AND 8-12 AND THE UNIFORM HOUSING CODE 1997 EDITION, AND THE UNIFORM CODE FOR THE ABATEMENT OF DANGEROUS BUILDINGS 1997 EDITION AND THE 2019 EDITION OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE AND AMENDING CERTAIN PORTIONS OF THE CALIFORNIA CODE OF REGULATIONS TITLE 24

NOW, THEREFORE, the Oroville City Council DO ORDAIN as follows:

WHEREAS, The purpose of this Chapter is to adopt by reference the 2019 edition of the California Code of Regulations Title 24, known as the California Building Standards Code Parts 1-6 and 8-12, subject to the definitions, clarifications, and the amendments set forth in this Chapter. The purpose of this Chapter is also to provide minimum requirements and standards for the protection of the public safety, health, property, and welfare of the City of Oroville. This Chapter is adopted under the authority of Government Code Subsection 50022.2, Health and Safety Code Section 18941.5, and the California Constitution.

Section 1. Chapter 15-04 of the City of Oroville Municipal Code (General Applications)

A. The existing sections of Chapter 15 Division 1 of the city of Oroville Municipal Code that are not expressly repealed or amended by this ordinance are hereby readopted without change, and shall apply, as applicable, to the model codes herein adopted.

B. The following sections and subsections of Chapter 18-04 of the Santa Rosa City Code are amended as follows:

Division I. Uniform Codes

Chapter 15.04 GENERAL APPLICATIONS AND ADMINISTRATIVE CODE

15.04.010 Title and purpose.

- A. This chapter shall be known as the Oroville Building Code, and may be cited as such, and will be referred to herein as “this Code.”
- B. The purpose of this Code is to provide for the uniform administration and enforcement of the technical codes adopted by this jurisdiction. (Ord. 1800 § 2, 2013)

15.04.020 Conflicts with other laws or ordinances.

In the event of any conflict between this Code and any law, rule or regulation of the State of California, that requirement which establishes the higher standard of safety shall govern. (Ord. 1800 § 2, 2013)

15.04.030 Adoption of the Administrative Code.

- A. Chapter 1, Divisions I and II of the 2013 Edition of the **California Building Code**, Title 24, Part 2 of the California **Code of Regulations** hereinafter referred to as “Administrative Building Code,” as amended, is hereby adopted and incorporated by reference herein.
- B. Exception. Chapter 1 Division I and sections referenced therein of Chapter 1 Division II of the 2013 Edition of the **California Residential Code**, Title 24, Part 2.5, as amended in Section 15.04.080, hereinafter referred to as the “Administrative Residential Code,” is hereby adopted as amended and incorporated by reference herein and shall govern buildings as applicable per Residential Code Section 1.1.3. (Ord. 1800 § 2, 2013)

15.04.040 Flood ordinance compliance.

The city flood ordinance, Chapter 15.96, applies to buildings constructed in areas regulated therein. (Ord. 1800 § 2, 2013)

15.04.050 Scope.

- A. The provisions of the Administrative Residential Code shall serve as the administrative, organizational, and enforcement rules and regulations for the technical codes that regulate, within this jurisdiction, the site preparation, construction, alteration, movement, enlargement, replacement, repair, equipment, use and occupancy, location, maintenance, removal and demolition of every detached one- and two-family dwelling and accessory structures as classified in Section 1.1.3 of the Residential Code.
- B. The provisions of the Administrative Building Code shall serve as the administrative, organizational, and enforcement rules and regulations for the technical codes that regulate, within this jurisdiction, the site preparation, construction, alteration, movement, enlargement, replacement, repair, equipment, use and occupancy, location, removal and demolition of every building or structure including but not limited to docks, marinas, boathouses, signs, swimming pools, accessory structures or any appurtenances connected or attached to such buildings or structures and building service equipment within this jurisdiction unless these are subject to regulation under the Residential Code. (Ord. 1800 § 2, 2013)

15.04.060 Definitions.

For the purpose of this chapter, the following definitions shall apply:

Whenever the word “code” is used in California Chapter 1 of the **California Building Code**, Title 24, Part 2, of the California **Code of Regulations**, it shall mean the Administrative Code.

“**Building official**” is the officer or other designated authority charged with the administration, and enforcement of the Code. The terms “administrative authority,” and “city” are to be considered synonymous with the terms “building official,” “department of building safety” and “building department” as they appear in the Code or the technical codes.

“**Building service equipment**” refers to the plumbing, mechanical, and electrical equipment including piping, wiring, fixtures, and other accessories that provide sanitation, lighting, heating, ventilation, cooling, refrigeration and fire fighting facilities essential for the habitable occupancy of the building or structure for its designated use and occupancy.

“**This jurisdiction**” means the incorporated area of the City of Oroville.

“**Technical codes**” refers to the following codes adopted by the City of Oroville, which contain the provisions for design, construction, alteration, addition, repair, removal, demolition, use, location and occupancy of all buildings and structures and building service equipment as herein defined:

1. Oroville City Code, Chapter 15.08, Building Code (hereinafter referred to as “Building Code”).
2. Oroville City Code, Chapter 15.12, Residential Code (hereinafter referred to as “Residential Code”).
3. Oroville City Code, Chapter 15.24, Plumbing Code (hereinafter referred to as “Plumbing Code”).
4. Oroville City Code, Chapter 15.28, Electrical Code (hereinafter referred to as “Electrical Code”).
5. Oroville City Code, Chapter 15.32, Energy Code (hereinafter referred to as “Energy Code”).
6. Oroville City Code, Chapter 15.40, Mechanical Code (hereinafter referred to as “Mechanical Code”).
7. Oroville City Code, Chapter 15.60, Fire Code (hereinafter referred to as “Fire Code”).
8. Oroville City Code, Chapter 15.56, California Green Building Standards Code (hereinafter referred to as “Green Code”). (Ord. 1800 § 2, 2013)

15.04.070 Amendments to Sections 103 and 105 through 116 of Chapter 1, Division II, of the Building Code.

A. Section 103.1 “Creation of enforcement agency” is amended as follows:

103.1 Creation of Enforcement Agency. The Building Inspection section of the Construction Management and Inspection Division is hereby created and the official in charge thereof shall be known as the building official.

B. Section 105.3.2 “Time Limitation of Application” is re-titled and amended as follows:

105.3.2 Expiration of Plan Review. Applications for which no permit is issued within 180 days following the date of application shall expire by limitation, and plans and other data submitted for

review may thereafter be returned to the applicant or destroyed by the building official. The building official may extend time for action by the applicant for a period not exceeding 180 days upon request by the applicant in writing showing that circumstances beyond the control of the applicant have prevented action from being taken. No application shall be extended more than twice. In order to renew action on an application after expiration, the applicant shall resubmit plans and pay a new plan review fee.

C. Section 105.5 “Expiration” is re-titled and amended as follows:

105.5 Permit Expiration. Every permit issued by the building official under the provisions of the technical codes shall expire by limitation and become null and void if the building or work authorized by such permit is not commenced within 180 days from the date of such permit or if the building or work authorized by such permit is suspended or abandoned for a period of 180 days at any time after the work is commenced. Before such work can be recommenced, the permit shall be renewed. The fee for renewal shall be one-half the amount required for a new permit for such work, provided no changes have been made or will be made in the original plans and specifications for such work, and provided further that such suspension or abandonment has not exceeded one year. In order to renew action on a permit after the building or work has been suspended or abandoned or the permit has been expired for a period exceeding one year, the permittee shall pay a new full permit fee. Permits deemed to have expired shall be subject to all permit related fee increases and new fees in effect at the time of permit renewal as applicable subject to the discretion of the building official. The valuation for new construction or additions shall not be less than that established by the International Code Council based square footage cost tables. The building official shall have discretion to adjust permit renewal fees when extenuating circumstances exist.

Permits will be deemed to have expired if there has been no inspection of work within a 180-day period. When the work is not ready for a required inspection within 180 days of the last inspection, the permittee must request a permit extension.

Any permittee holding an unexpired permit may apply for an extension of the time within which work may commence under that permit when the permittee is unable to commence work within the time required by this section for good and satisfactory reasons. The building official may extend the time for action by the permittee showing that circumstances beyond the control of the permittee have prevented action from being taken. No permit shall be extended more than once.

All building permits shall expire two years after the issuance date. The permit may be extended beyond this period if the work authorized by the permit is being diligently pursued but only upon written request by the permittee. Review of the request and granting of an approved time extension beyond two years shall be made by the building official.

D. Section 109.1.1 “Fees” is added as follows:

109.1.1 Fees. The fee for each permit shall be that fee established by the City Council fee resolution.

E. Section 109.1.2 “Plan Review Fees” is added as follows:

109.1.2 Plan Review Fees. When submittal construction documents are required by Section 107, a plan review fee shall be paid at the time of submitting the submittal documents for plan review. Said plan review fee shall be that fee established by the City Council fee resolution.

The plan review fees specified in this section are separate fees from the permit fees specified in Section 109.1.1 and are in addition to the permit fees. When submittal documents are incomplete or changed so as to require additional plan review, or when project involves a deferred submittal item as defined in Section 107.3.4.1, an additional plan review fee shall be charged at the rate established by the City Council fee resolution.

F. Section 109.3 “Building Permit Valuations” is amended as follows:

109.3 Building Permit Valuations. The applicant for a permit shall provide an estimated permit value at time of application. The value to be used in computing the building permit and building plan review fees shall be the total of all construction work for which the permit is being issued, as well as finish work, painting, roofing, electrical, plumbing, gas, heating, air conditioning, elevators, fire extinguishing systems, and any other permanent equipment and systems. Value for donated and/or discounted materials and labor shall be established at typical market value and rates. The permit shall include additional valuation for work on the project site such as lighting, sewer, water service and other items requiring inspection. In no case shall the valuation for new construction or additions be less than determined by the International Code Council based cost tables. When permitted work includes an alteration to an existing structure, or includes work outside of the standard calculated fee areas determined by the International Code Council based square footage cost tables, the applicant shall provide actual/contracted project costs to establish the additional non-calculated valuation of the total permitted project. If, in the opinion of the building official, the valuation is underestimated on the application, the permit shall be denied unless the applicant can show detailed estimates to meet the approval of the building official. Final building permit valuation shall be set by the building official.

G. Section 109.4 “Work Commencing Before Permit Issuance” is amended as follows:

109.4 Work Commencing Before Permit Issuance. Any person who commences any work on a building, structure, electrical, gas, mechanical, plumbing system before obtaining the necessary permits shall be subject to a violation fee. The violation fee shall be twice the amount of the total Building Inspection fees (plan review plus building permit fees) as established by the City Council fee resolution. The violation fee is separate and independent from other fees and shall be collected whether or not a permit is then or subsequently issued; however, the violation fee shall not apply to emergency work when it is proved to the satisfaction of the building official that such work was urgently necessary and that it was not practical to obtain a permit before commencement of the work. The payment of such violation fee shall not exempt any person from compliance with other provisions of this Code, the technical codes, or from any penalty prescribed by law.

H. Section 109.6 “Refunds” is amended as follows:

109.6 Refunds. The building official may authorize the refunding of any fee paid hereunder that was erroneously paid or collected.

The building official may authorize the refund of the separate plan review and/or building permit fees. The plan review fee may be refunded when no plan review has been performed. The building permit fee may be refunded only when inspections have not been provided. The refund of these separate and independent fees shall not exceed 80% of the individual plan review or building permit fee.

The building official shall not authorize the refunding of any fee paid except upon written application filed by the original applicant not later than 180 days after the date of fee payment.

Under no circumstances shall there be a refund of either fee if the plan review or building permit has expired.

I. Section 110.7 “Reinspections” is added as follows:

110.7 Reinspections. A reinspection fee may be assessed for each inspection or reinspection when any of the following conditions exist:

1. such portion of work for which inspection is called is not completely ready.
2. previous written corrections have not been made.
3. the job address is not clearly posted and visible from the street or the front of the building.
4. the inspector has no access to the work to be inspected.
5. the approved plans are not readily available to the inspector.
6. the building permit, application and any previous correction notice(s) are not available at the job site.
7. deviating from the approved plans requiring further approval of the building official.

This section is not to be interpreted as requiring reinspection fees the first time a job is rejected for failure to comply with the requirements of this Code, but as controlling the practice of calling for inspections before the job is completely ready for such inspection or when plans and/or permit documents are not available to the inspector at the site where the inspection is to be performed.

To obtain a reinspection, the applicant shall file an application in writing on a form furnished for that purpose and pay the reinspection fee as established by the City Council fee resolution.

In instances where reinspection fees have been assessed, no additional inspection of the work will be performed until the reinspection fees have been paid.

J. Section 112.1 “Connection of Service Utilities” is amended as follows:

112.1 Connection of Service Utilities. No person shall make connections from a source of energy fuel, or power to any building service equipment that is regulated by the technical codes and for which a permit is required by this Code until approved by the building official.

K. Section 112.1.1 “Connection of Building Service Equipment” is added as follows:

112.1.1 Connection of Building Service Equipment. All building service equipment for which a permit is required by this Code shall be inspected by the building official. No portion of any building service equipment intended to be concealed by any permanent portion of the building shall be concealed until inspected and approved. When the installation of any building service equipment is complete, an additional and final inspection shall be made. Building service equipment regulated by the technical codes shall not be connected to the water, fuel, or power supply or sewer system until authorized by the building official.

L. Section 112.1.2 “Operation of Building Service Equipment” is added as follows:

112.1.2 Operation of Building Service Equipment. Inspection of replacement building service equipment must be scheduled within 48 hours after installation; building service equipment replaced on an emergency basis may be operated during this time. No work may be covered prior to approval of the building official.

M. Section 112.2 “Temporary Connection” is amended as follows:

112.2 Temporary Connection. The building official may authorize the temporary connection of the building service equipment to the source of energy fuel, or power for the purpose of testing building service equipment or for the use under a temporary Certificate of Occupancy.

N. Section 112.3 “Authority to Disconnect Service Utilities” is amended as follows:

112.3 Authority to Disconnect Service Utilities. The building official or an authorized representative shall have the authority to disconnect any utility service or energy supplied to any building, structure, or building service equipment therein regulated by this Code or the technical codes when either:

1. The building owner/occupant knowingly fails to comply with a notice or order.
2. In case of emergency where necessary to eliminate an immediate hazard to life or property.

The building official shall, whenever possible, notify the serving utility, the owner and the occupant of the building, structure, or building service equipment of the decision to disconnect prior to taking such action and shall notify such serving utility, owner, and occupant of the building structure, or building service equipment, in writing, of such disconnection immediately thereafter.

O. Section 113 “Board of Appeals” is amended and added as follows:

113.1 General (amended).

The appeal process is only for review of the jurisdictional interpretation of the technical building codes and does not apply to the adopted jurisdictional administrative section of the code.

In order to hear and decide appeals of orders, decisions, or determinations made by the building official relative to the application and interpretation of the technical codes, there shall be and is hereby created a building inspection board of appeals. The board of appeals Chairperson and Vice Chairperson shall be appointed by the building official and approved by the City Council and shall hold office at its pleasure. The Board of Appeals shall adopt rules of procedure for conducting its business.

113.1.1 Informal Appeal (added).

Prior to the convening of a formal session of appeals before this board, an informal appeal shall be convened for review and determination of the issue by the building official and building inspection personnel who possess the specific inspection discipline expertise. Discipline trade or engineering and construction experts may also participate in this first step appeal. This appeal request must be made to the building official in writing. Should the appellant disagree with the interpretation by the informal board of appeals, a written request for the formal appeals process may be made.

113.1.2 Appeals in Violation Cases (added).

For violation cases, the informal appeal process shall be used to appeal issued notices and orders. This appeal request must be made to the building official in writing within ten calendar days of the issuance date of the notice or order. Violation case notices and orders shall not be elevated to the second level formal Board of Appeals which is reserved for technical provisions of the Code.

113.2 Limitations on authority (amended).

An application for appeal shall be based on a claim that the true intent of the technical codes or the rules legally adopted hereunder have been incorrectly interpreted, the provisions of the

technical codes do not fully apply, or an equally good or better form of construction is proposed. The board shall have no authority to waive the requirements of the technical codes.

113.3 Qualifications and Members (amended).

The board of appeals shall consist of a Chairperson, a Vice Chairperson approved by the City Council who will be present at each appeal and three listed experts that are familiar with the content subject of the specific appeal. The Chairperson and Vice Chair shall be chosen from the Architectural, Building Code and/or Legal (Attorney) professions. The additional three members shall be chosen from a list to meet the needs of each specific appeal. Chosen members shall possess the experience and training to pass on matters pertaining to building construction. Appointments shall not be employees of the jurisdiction for the specific appeal at hand and shall consist of members who are qualified and specifically knowledgeable in the [California Building Standards Code](#) and applicable local ordinances.

The board of appeals shall consist of five members, three of which are chosen to serve based upon their expertise and availability for any single appeal matter. The Chairperson and Vice Chairperson of the board shall be approved by the City Council and shall be present at each appeal. A list of available members shall be reviewed by the building official and appointed through agreement of the Chairperson and Vice Chairperson for membership. These two primary members shall further choose the member experts for each appeal request. The list of potential board members shall be derived from a typical group of representative experts such as: Residential or Commercial General Contractors; Electrical contractors; Mechanical contractors; Plumbing contractors; Electrical engineers; Mechanical engineers; Civil or structural engineers; Architect; Fire service representative; Attorney; Utility representative; and a Code expert/professional from outside of the jurisdiction.

113.5 Terms (added).

Terms for Chairperson and Vice Chairperson shall be for three years or for the length of the current California Code cycle. Other listed members shall be chosen and appointed to individual appeal board sessions at the pleasure of the Chairperson and Vice Chairperson. There is no limit in the number of terms that any board member may serve.

113.6 Vacancies (added).

Vacancies for the Chairperson and Vice Chairperson shall be filled and appointment by the building official for the un-expired portion of the term.

113.7 Secretary (added).

The secretary shall be the building official or designee. The secretary shall have no vote except in the case of a tie vote.

113.8 Meetings (added).

The Board of Appeals shall meet as determined by the building official or as determined by the Chairperson and/or by the Vice Chairperson of the board.

113.9 Rules, Regulations, Decisions and Findings (added).

The Board of Appeals shall adopt reasonable rules and regulations for conducting its investigations. The Board of Appeals shall render all decisions and findings in writing to the building official and provide a copy to the applicant; the Board of Appeals may recommend to the City Council or jurisdictional governing board such new legislation as is consistent therewith.

Decisions and findings are final and shall be filed in the office of the building official, for public inspection.

P. Section 114.5 “Authority to Condemn Building Service Equipment” is added as follows:

114.5 Authority to Condemn Building Service Equipment. Whenever the building official determines that any building service equipment regulated in the technical codes has become hazardous to life, health, property or becomes unsanitary, the building official shall order, in writing, that such equipment either be removed or restored to a safe or sanitary condition, whichever is appropriate. The written notice itself shall prescribe a fixed time limit for compliance with such order. No person shall use or maintain defective building service equipment after receiving such notice.

When such equipment or installation is to be disconnected, a written notice of such disconnection and causes therefore shall be given within 24 hours to the serving utility, the owner, and occupant of such building, structure or premises.

When any building service equipment is maintained in violation of the technical codes and in violation of any notice issued pursuant to the provisions of this section, the building official shall institute any appropriate action to prevent, restrain, correct or abate the violation.

Q. Section 114.6 “Connection after Order to Disconnect” is added as follows:

114.6 Connection after Order to Disconnect. No person shall make connections to any energy, fuel, or power supply nor supply energy or fuel to any building service equipment that has been disconnected, ordered to be disconnected or the use of which has been ordered discontinued by the building official until the building official authorizes the reconnection and use of such equipment.

The building official shall have the right to withhold clearing building service equipment for connection by the utility company if the owner or contractor refuses to comply with other ordinances affecting the structure as a whole.

(Ord. 1800 § 2, 2013)

15.04.080 Amendments to Sections R103 and R105 through R116 of Chapter 1, Division II, of the Residential Code.

A. Section R103.1 “Creation of enforcement agency.” Refer to Section 15.04.070, Section 103.1.

B. Section R105.3.1.1 “Determination of substantially improved or substantially damaged existing buildings in flood hazard areas” is specifically not adopted. In lieu of Section R105.3.1.1, refer to the City of Oroville flood ordinance, Chapter 15.96.

C. Section R105.3.2 “Time limitation of application.” Refer to Section 15.04.070, Section 105.3.2.

D. Section R105.5 “Expiration.” Refer to Section 15.04.070, Section 105.5.

E. Section R108.1.1 “Fees” is hereby added; refer to Section 15.04.070, Section 109.1.1.

F. Section R108.1.2 “Plan Review Fees” is hereby added; refer to Section 15.04.070, Subsection 109.1.2.

G. Section R108.1.3 “Additional Plan Review” is added as follows:

For projects where changes in the scope of work require additional plan review, additional plan review fees shall be charged at the rate prescribed in Section 15.04.070 of the Oroville City Code.

- H. Section R108.3 “Building Permit Valuations.” Refer to Section 15.04.070, Section 109.3.
- I. Section R108.6 “Work Commencing Before Permit Issuance.” Refer to Section 15.04.070, Section 109.4.
- J. Section R108.5 “Refunds.” Refer to Section 15.04.070, Section 109.6.
- K. Section R109.1.6.1 “Elevation documentation” is specifically not adopted. In lieu of Section R109.1.6.1, refer to the City of Oroville flood ordinance, Chapter 15.96.
- L. Section R109.5 “Reinspections” is hereby added; refer to Section 15.04.070, Section 110.7.
- M. Section R110.1 “Certificate of Occupancy” is amended as follows:
Exception 3. The record of approved final inspections serves as approval of occupancy for R3 occupancies and accessory structures.
- N. Section R111.1 “Connection of Service Utilities.” Refer to Section 15.04.070, Section 112.1.
- O. Section R111.1.1 “Connection of Building Service Equipment” is hereby added; refer to Section 15.04.070, Section 112.1.1.
- P. Section R111.1.2 “Operation of Building Service Equipment” is hereby added; refer to Section 15.04.070, Section 112.1.2.
- Q. Section R111.2 “Temporary Connection.” Refer to Section 15.04.070, Section 112.2.
- R. Section R112 “Board of Appeals” is amended as follows:
The Local Appeals Board, the Housing Appeals Board and the Board of Appeals shall be synonymous with the Board of Appeals in Section 15.04.070, Section 113.
- S. Section R113.5 “Authority to Condemn Building Service Equipment” is hereby added; refer to Section 15.04.070, Section 114.
- T. Section R113.6 “Connection after Order to Disconnect” is hereby added; refer to Section 15.04.070, Section 114.6.
- U. Section 115 “Unsafe structures and equipment” is hereby added; refer to Section 15.04.070, Section 116. (Ord. 1800 § 2, 2013)

15.04.090 Work exempt from permits.

Chapter 1, subsection 105.2/R105.2, “Work Exempt from Permits,” of the 2013 [California Building Code](#) and [California Residential Code](#) is amended as follows:

105.2/R105.2 Work Exempt from Permits: Exemptions from permit requirements of this Code shall not be deemed to grant authorization for any work to be done in any matter in violation of the provisions of this Code or any other laws or ordinances of the City of Oroville. Permits shall not be required for the following:

Building:

- a) One-story detached accessory structures used as tool and storage sheds, playhouses and similar uses, provided the floor area does not exceed 120 square feet.

- b) Fences not over 7 feet in height and complying with Title 17 of the City of Oroville Zoning Regulations.
- c) Oil derricks.
- d) Retaining walls that are not over 4 feet in height measure from the bottom of the footing to the top of the wall, unless supporting a surcharge or impounding Class I, II, or IIIA liquids.
- e) Water tanks supported directly on grade if the capacity does not exceed 5,000 gallons and the ratio of height to diameter or width does not exceed 2:1.
- f) Sidewalks and driveways not more than 30 inches above adjacent grade, and not over any basement or story below and are not part of an accessible route.
- g) Painting, papering, tiling, carpeting, cabinets, counter tops, and similar finish work.
- h) Temporary motion picture, television and theater stages, sets, and scenery.
- i) Prefabricated swimming pools accessory to a group R-3 occupancy that are less than 24 inches deep, do not exceed 5,000 gallons and are installed directly above grade.
- j) Shade cloth structures constructed for nursery or agricultural purposes, not including service systems.
- k) Swings and other playground equipment accessory to one- and two-family dwellings.
- l) Window awnings supported by an exterior wall that do not project more than 54 inches from the exterior wall and do not require additional support of Groups R-3 and U occupancies.
- m) Non-fixed and movable fixtures, cases, racks, and counters and partitions not over 5 feet 9 inches in height.

(Ord. 1800 § 2, 2013)

Chapter 15.08 BUILDING CODE

15.08.010 Title and purpose.

A. This chapter shall be known and cited as the “City of Oroville Building Code” (hereinafter referred to as “Code”).

B. The purpose of this Code is to provide minimum standards to safeguard life, limb, health, property and public welfare by regulating and controlling the design, construction, installation, quality of materials, use and occupancy, and location of all buildings and structures within this jurisdiction, and certain equipment specifically regulated herein. Exception: Group R-3 and U occupancies as classified in Section 1.1.3 of the [California Residential Code](#). (Ord. 1800 § 2, 2013)

15.08.020 Adoption of the California Building Code.

The 2013 [California Building Code](#), Title 24, Part 2, of the California [Code of Regulations](#), a portion of the [California Building Standards Code](#) as defined in the California State [Health and Safety Code](#) Sections 17922 and 18901 et seq. (hereinafter referred to as the “Building Code”), and any rules and regulations promulgated pursuant thereto, including Building Code Appendix C

(Group U Agricultural Buildings), Appendix H (Signs), Appendix I (Patio Covers), and Appendix J (Grading), are hereby adopted and incorporated by reference herein. Except as otherwise provided by this chapter and Chapters 15.04 and 15.12 of the City of Oroville Municipal Code, all construction, alteration, moving, demolition, repair and use of any building or structure within this jurisdiction shall be made in conformance with the Building Code and any rules and regulations promulgated pursuant thereto. (Ord. 1800 § 2, 2013)

15.08.030 Definitions.

As used in this chapter, the word “Code” means the City of Oroville Building Code. (Ord. 1800 § 2, 2013)

15.08.040 Building Code amended and added.

A. Section 105.2, “Work Exempt from Permits.” Refer to Section 15.04.090, Section 105.2.

B. Section 1510.1.1 is hereby added to the **California Building Code** to read as follows:

1510.1.1 Re-roofing means the replacement of 25% or more of the existing roof area of a structure over any 12-month period.

C. Section 3109 is hereby added to the Building Code to read as follows:

3109.2. Swimming Pool Enclosures and Safety Devices: A swimming pool, as defined in Section 115921 of the California **Health and Safety Code**, shall be permanently walled or fenced so as to prevent uncontrolled access by children from a street or adjacent properties. The enclosure shall be in compliance with Section 115921, 115922 and 115925 of the California **Health and Safety Code**, also known as the Swimming Pool Safety Act. This enclosure shall be installed prior to filling with water.

(Ord. 1800 § 2, 2013)

15.08.050 Amendments, deletions and additions to Health and Safety Code Sections 115921, 115922 and 115925 (also known as the Swimming Pool Safety Act).

A. Section 115921(a) is hereby amended to read:

“Swimming pool” or “pool” means any structure intended for swimming or recreational bathing that contains water over 18 inches deep. “Swimming pool” includes in-ground and above-ground structures and includes, but is not limited to, hot tubs, spas, portable spas, and non-portable wading pools.

B. Section 115921(c) is hereby amended to read:

“Enclosure” means a fence, wall building wall or combination thereof, which completely surrounds the pool and obstructs access to the pool.

C. Section 115922 is hereby amended to read:

Commencing on January 1, 2007, except as provided in Section 115925, whenever a building permit is issued for construction of a new swimming pool or spa, or any building permit is issued for remodeling a pool or spa, at a private, single family home, the pool shall be isolated from access from other properties by an enclosure that meets the requirements of Section 115923. The

pool or spa shall also be equipped with at least one of the following 4 drowning prevention safety features:

- (1) The pool shall be isolated from access to the dwelling by an enclosure meeting the requirements of Section 115923.
- (2) The pool shall be equipped with an approved safety pool cover that meets all the requirements of the ASTM Specifications F 1346.
- (3) The residence shall be equipped with exit alarms on those doors providing direct access to the pool mounted a minimum of 54 inches in height above floor level.
- (4) All doors providing direct access from the home to the swimming pool shall be equipped with a self-closing, self-latching device with a release mechanism (door knob or handle) placed no lower than 54 inches above the floor.

Prior to filling any pool with water of permitted construction or remodeling work, the local building code official shall inspect the drowning safety prevention devices required by this act and if no violations are found shall give approval.

D. California **Health and Safety Code** Section 115923(e) is amended as follows:

An outside surface free of protrusions, cavities or other physical characteristics that would serve as handholds or footholds that could enable a child below the age of five years to climb over. Horizontal members shall be spaced at least 48 inches apart. Chain link may be used provided that openings are not greater than 1-3/4 inches measured horizontally.

(Ord. 1800 § 2, 2013)

Chapter 15.12 RESIDENTIAL CODE

15.12.010 Title and purpose.

- A. This chapter shall be known and cited as the “Oroville Residential Code” (hereinafter referred to as “Code”).
- B. The purpose of the Code is to provide minimum standards to safeguard life, limb, health, property and public welfare by regulating and controlling the design, construction, installation, quality of materials, use, and location of all one- and two-family dwellings, townhouses and accessory structures as classified in Section 1.1.3 of the Residential Code. (Ord. 1800 § 2, 2013)

15.12.020 Adoption of the California Residential Code.

The 2013 **California Residential Code**, Title 24, Part 2.5, of the California **Code of Regulations**, a portion of the **California Building Standards Code** as defined in the California State **Health and Safety Code** Sections 17922 and 18901 et seq., (hereinafter referred to as the “Residential Code”), and any rules and regulations promulgated pursuant thereto and as defined in California **Health and Safety Code** Section 18938.3, including Residential Code Appendix H (Patio Covers), Appendix J (Existing Buildings and Structures), and Appendix K (Sound Transmission), are hereby adopted and incorporated by reference herein. Except as otherwise provided by this chapter and Chapters 15.04 and 15.08 of the Oroville City Code, all construction, alteration, moving, demolition, repair, and use of any building or structure within

this jurisdiction shall be made in conformance with the Residential Code and any rules and regulations promulgated pursuant thereto. (Ord. 1800 § 2, 2013)

15.12.030 Definitions.

As used in this chapter, the word “Code” means the City of Oroville Residential Code. (Ord. 1800 § 2, 2013)

15.12.040 Residential Code amended.

- A. Section R105.2, “Work Exempt from Permits.” Refer to Section 15.04.090, Section R105.2.
- B. Section R322 “Flood-Resistant Construction” is specifically not adopted. In lieu of Section R322, refer to the City of Oroville flood ordinance, Chapter 15.96.
- C. Sections R403.1.2, R403.1.3, and R403.1.4.2 of Chapter 4 of the [California Residential Code](#) are amended as follows:

R403.1.2 Continuous footing in Seismic Design Categories C, D0, D1, and D2: The braced wall panels at exterior walls of buildings located in Seismic Design Categories C, D0, D1, and D2 shall be supported by continuous footings. All required interior braced wall panels in buildings with plan dimensions greater than 50ft shall also be supported by continuous footings.

R403.1.3 Seismic Reinforcing: Concrete footings located in Seismic Design Categories C, D0, D1, D2, as established by Table R301.2(1) shall have minimum reinforcement. Bottom reinforcement shall be located a minimum of 3 inches clear from the bottom of the footing.

In Seismic Design Categories C, D0, D1, and D2 where a construction joint is created between a concrete footing and stem wall, a minimum of one No. 4 bar shall be installed not more than 4 feet on center. The vertical bar shall extend to 3 inches clear of the bottom of the footing, have a standard hook and extend a minimum of 14 inches into the stem wall.

In Seismic Design Categories C, D0, D1, and D2 where a grouted masonry stem wall is supported on a concrete footing and stem wall, a minimum of one No. 4 bar shall be installed at not more than 4 feet on center. The vertical bar shall extend 3 inches clear of the bottom of the footing and have a standard hook.

In Seismic Design Categories C, D0, D1, and D2 masonry stem walls without solid grout and vertical reinforcing are not permitted.

Exception: In detached one-and-two family dwellings which are three stories or less in height and constructed with stud bearing walls, plain concrete footings without longitudinal reinforcement supporting walls and isolated plain concrete footings supporting columns or pedestals are permitted.

R403.1.4.2 Seismic conditions: In Seismic Design Categories C, D0, D1, and D2, interior footings supporting bearing or braced walls and cast monolithically with a slab on grade shall extend to a depth of not less than 12 inches below the top of the slab.

- D. Section R907.1.1 is hereby added to the [California Residential Code](#) to read as follows:

R907.1 Re-roofing means the replacement of 25% or more of the existing roof area of a structure over any 12-month period.

E. Section AJ102.5 “Flood Hazard Areas” is specifically not adopted. In lieu of Section R322, refer to the City of Oroville flood ordinance, Chapter 15.96.

F. Section AJ 601.5 “Limitation of Reconstruction” is added as follows:

AJ 601.5 Limitation of Reconstruction: When the scope of work for R-3 and U Occupancies involves the removal of 50% or more of the building within a one-year period, the project, existing and new, shall be considered as new construction, and the entire building shall comply with all currently adopted codes. Plan review and permit fees will be based on the valuation of the entire project as a new structure. The criteria for determining the reconstruction of more than 50% of a building may include the linear length of all existing walls (interior and exterior), square footage of the building, percentage of altered construction, actual construction valuation as determined by a California licensed appraiser or any combination of the above; any such calculation shall be approved by the building official prior to acceptance.

(Ord. 1800 § 2, 2013)

Chapter 15.16 HOUSING CODE

15.16.010 Adoption of the Uniform Housing Code, 1997 Edition.

The Uniform Housing Code, 1997 Edition, as published by the International Conference of Building Officials, is hereby adopted by reference and incorporated in this Code, except as expressly amended or superseded by the provisions of this chapter. (Ord. 1800 § 2, 2013)

15.16.020 Amendments, additions and deletions.

The following amendments, additions and deletions are made to the **California Building Code** adopted by this chapter:

Subsection 1201 of the Uniform Housing Code, is hereby amended as follows:

Subsection 1201.1 Form of Appeal. Any person entitled to service under Section 1101.3 may appeal from any notice and order or any action of the building official under this Code by filing at the office of the building official a written appeal. A filing fee as established by the City Council shall be submitted at the time of filing. Refer to City Code Section 15.04.070, Section 113.

(Ord. 1800 § 2, 2013)

Chapter 15.20 UNIFORM CODE FOR THE ABATEMENT OF DANGEROUS BUILDINGS

15.20.010 Adoption of Uniform Code for the Abatement of Dangerous Buildings, 1997 Edition.

The Uniform Code for the Abatement of Dangerous Buildings, 1997 Edition, as published by the International Conference of Building Officials as a stand-alone document, is hereby adopted by reference and incorporated in this Code, except as expressly amended or superseded by the provisions of this chapter. (Ord. 1800 § 2, 2013)

15.20.020 Amendments, additions and deletions.

The following amendments, additions, and deletions are made to the Uniform Code for the Abatement of Dangerous Buildings adopted by this chapter:

Section 501 of the Uniform Code for the Abatement of Dangerous Buildings, is hereby amended as follows:

Subsection 501.1 Form of Appeal. Any person entitled to service under Section 401.3 may appeal from any notice and order or any action of the building official under this Code by filing at the office of the building official a written appeal. A filing fee as established by the City Council will be submitted at the time of filing. Refer to City Code Section 15.04.070, Section 113.

(Ord. 1800 § 2, 2013)

Chapter 15.24 PLUMBING CODE

15.24.010 Title and purpose.

- A. This chapter shall be known and cited as the “City of Oroville Plumbing Code” (hereinafter referred to as “Code”).
- B. The purpose of this Code is to provide minimum requirements and standards for the protection of the public health, safety and welfare. (Ord. 1800 § 2, 2013)

15.24.020 Adoption of the California Plumbing Code.

The 2013 **California Plumbing Code**, Title 24, Part 5, of the California **Code of Regulations**, a portion of the **California Building Standards Code**, as defined in the California State **Health and Safety Code** Sections 17922 and 18901 et seq. (hereinafter referred to as the “Plumbing Code”), and any rules and regulations promulgated pursuant thereto, including Plumbing Code Appendix Chapters A (Recommended Rules for Sizing the Water Supply System), B (Explanatory Notes on Combination Waste and Vent Systems), D (Sizing Storm Water Drainage Systems), and I (Installation Standards), hereinafter referred to as the “Appendix,” are hereby adopted and incorporated by reference herein. (Ord. 1800 § 2, 2013)

15.24.030 Definitions.

As used in this chapter, the word “Code” means the City of Oroville Plumbing Code. (Ord. 1800 § 2, 2013)

15.24.040 Amendments.

- A. Sections 102.3, 103.3.3, 103.4, 103.4.2, 103.4.4 and 103.5.9 of the **California Plumbing Code** are amended as follows:
 - 1. 102.3 “Board of Appeals.” Refer to Section 15.04.070, Section 113.
 - 2. 103.3.3 “Expiration.” Refer to Section 15.04.070, Section 105.5.
 - 3. 103.4 “Fees.” Refer to Section 15.04.070, Section 109.1.1.

- 4. 103.4.2 “Expiration of Plan Review.” Refer to Section 15.04.070, Section 105.3.2.
- 5. 103.4.4 “Fee Refunds.” Refer to Section 15.04.070, Section 109.6.
- 6. 103.5.9 “Re-inspections.” Refer to Section 15.04.070, Section 110.7.
- B. Section 713.4 of the [California Plumbing Code](#) is amended as follows:
713.4 Public Sewer Availability: The public sewer may be considered as not being available when such public sewer is not available within 200 feet (61 m) of the property line.
(Ord. 1800 § 2, 2013)

Chapter 15.28 ELECTRICAL CODE

15.28.010 Title and purpose.

- A. This chapter shall be known and cited as the “City of Oroville Electrical Code” (hereinafter referred to as “Code”).
- B. The purpose of this Code is to provide minimum electrical system standards to safeguard life, limb, health, property, and public welfare by regulating and controlling the design, construction, installation, and quality of materials. (Ord. 1800 § 2, 2013)

15.28.020 Adoption of the California Electrical Code.

The 2013 [California Electrical Code](#), Title 24, Part 3, of the [California Code of Regulations](#), a portion of the [California Building Standards Code](#) as defined in the [California State Health and Safety Code](#) Sections 17922 and 18901 et seq. (hereinafter referred to as the “Electrical Code”), and any rules and regulations promulgated pursuant thereto, are hereby adopted and incorporated by reference herein. Except as otherwise provided by Chapter 15.04 of the City of Oroville Municipal Code, all electrical systems associated with construction, alteration, moving, demolition, repair, and use of any building, structure or building service equipment within this jurisdiction shall be made in conformance with the Electrical Code and any rules and regulations promulgated pursuant thereto. (Ord. 1800 § 2, 2013)

15.28.030 Definitions.

As used in this chapter, the word “Code” means the City of Oroville Electrical Code. (Ord. 1800 § 2, 2013)

15.28.040 Amendments.

Section 690.4(I), “Solar Photovoltaic Roof Placement Requirements,” is added as follows:
690.4(I) Solar Photovoltaic Roof Placement Requirements: Access and spacing requirements for fire department emergency access related to solar photovoltaic modules shall adhere to the latest edition of the Office of State Fire Marshall Solar Photovoltaic Installation Guidelines and shall be reviewed by the City Fire Marshall and/or building official. Any modifications to the photovoltaic

installation guidelines shall be subject to review and approval by the Fire Marshall and/or building official.

(Ord. 1800 § 2, 2013)

Chapter 15.32 ENERGY CODE

15.32.010 Title and purpose.

A. This chapter shall be known and cited as the “City of Oroville Energy Code” (hereinafter referred to as “Code”).

B. The purpose of this Code is to provide minimum energy standards for energy consumption regulations, energy efficient building practices, and establish minimum energy requirements, by regulating and controlling the design, construction, installation, and quality of materials. (Ord. 1800 § 2, 2013)

15.32.020 Adoption of the California Energy Code.

The 2013 [California Energy Code](#), Title 24, Part 6, of the California [Code of Regulations](#), a portion of the [California Building Standards Code](#) as defined in the California State [Health and Safety Code](#) Sections 17922 and 18901 et seq. (hereinafter referred to as the “Energy Code”), and any rules and regulations promulgated pursuant thereto, are hereby adopted and incorporated by reference herein. Except as otherwise provided by Chapters 15.04 and 15.12 of the City of Oroville Municipal Code, all construction, alteration, moving, demolition, repair and use of any building or structure within this jurisdiction shall be made in conformance with the Energy Code and any rules and regulations promulgated pursuant thereto. (Ord. 1800 § 2, 2013)

Chapter 15.36 MOBILE HOME INSTALLATION STANDARDS

15.36.010 Adoption of mobile home installation standards.

The mobile home installation standards as set forth in this chapter and adopted by the City Council of the City of Oroville shall be known as the “Mobile Home Installation Standards for Mobile Homes” within the city. (Ord. 1800 § 2, 2013)

15.36.020 Permits.

A. Required. Permits shall be required for the installation of any mobile home within the City of Oroville. Such permits will be issued by the building division of the city, and all required inspections related to the permit shall be made by the building division in accordance with the State of California regulations governing mobile home installations and the requirements of this chapter.

B. Fees. Fees shall be as prescribed in the permit fee schedule as established by the city council. (Ord. 1800 § 2, 2013)

15.36.030 Appearance.

- A. All occupied mobile homes shall be skirted around their perimeter or the underside shall be otherwise obscured with decking.
- B. No structure or mobile home shall have any part of its exterior roofing or siding, which is readily visible from adjacent or nearby properties constructed of reflective or glaring materials.
- C. The exterior style of all structures and occupied mobile homes which are constructed, reconstructed or placed in the city may be subject to the approval of the city as to the compatibility of the mobile home with the existing structures and habitations in the neighborhood, and any such facilities which are not compatible may be prohibited in accordance with this law. (Ord. 1800 § 2, 2013)

15.36.040 Plans and specifications.

Prior to the issuance of any permit for the installation of any mobile home or the construction of any accessory structure for the mobile home, the applicant shall submit all materials necessary to determine the property location, location of the mobile home, and all other structures of the property, utility locations, exterior blocking plan, and any other materials necessary for approval and permit issuance. If conditions are such that the building official feels the need for further review, a request for mobile home installation permits may be submitted to the development review committee for consideration and findings. (Ord. 1800 § 2, 2013)

Chapter 15.40 MECHANICAL CODE**15.40.010 Title and purpose.**

- A. This chapter shall be known and cited as the “City of Oroville Mechanical Code” (hereinafter referred to as “Code”).
- B. The purpose of this Code is to provide minimum system standards to safeguard life, limb, health, property, and public welfare by regulating and controlling the design, construction, installation, quality of materials, location, operation, and maintenance or use of heating, ventilating, cooling, refrigeration systems, incinerators, and other miscellaneous heat-producing appliances within this jurisdiction. (Ord. 1800 § 2, 2013)

15.40.020 Adoption of the California Mechanical Code.

The 2013 [California Mechanical Code](#), Title 24, Part 4, of the California [Code of Regulations](#), a portion of the [California Building Standards Code](#), as defined in the California State [Health and Safety Code](#) Sections 17922 and 18901 et seq. (hereinafter referred to as the “Mechanical Code”), and any rules and regulations promulgated pursuant thereto, is hereby adopted and incorporated by reference herein. (Ord. 1800 § 2, 2013)

15.40.030 Definitions.

As used in this chapter, the word “Code” means the City of Oroville Mechanical Code. (Ord. 1800 § 2, 2013)

15.40.040 Amendments.

Sections 108.0, 113.4, 114.0, 114.6 and 115.6 of the **California Mechanical Code** are amended as follows:

- A. 108.0 “Board of Appeals.” Refer to Section 15.04.070, Section 113.
- B. 113.4 “Expiration.” Refer to Section 15.04.070, Section 105.5.
- C. 114.0 “Fees.” Refer to Section 15.04.070, Section 109.1.1.
- D. 114.6 “Fee Refunds.” Refer to Section 15.04.070, Section 109.6.
- E. 115.6 “Reinspections.” Refer to Section 15.04.070, Section 110.7. (Ord. 1800 § 2, 2013)

Chapter 15.44 CALIFORNIA HISTORICAL BUILDING CODE

15.44.010 Title and purpose.

- A. This chapter shall be known and cited as the “City of Oroville Historical Building Code” (hereinafter referred to as “Code”).
- B. The purpose of this Code is to provide minimum standards to safeguard life, limb, health, property and public welfare by regulating and controlling the design, construction, installation, quality of materials, use and occupancy, location of all historical buildings and structures within this jurisdiction, and certain equipment specifically regulated herein. (Ord. 1800 § 2, 2013)

15.44.020 Adoption of the California Historical Building Code.

The 2013 California Historical Building Code, Title 24, Part 8, of the California **Code of Regulations**, a portion of the **California Building Standards Code** as defined in the California State **Health and Safety Code** Sections 17922 and 18901 et seq. (hereinafter referred to as the “Historical Building Code”), and any rules and regulations promulgated pursuant thereto, including Historical Building Code Appendix A (hereinafter referred to as the “Appendix”), are hereby adopted and incorporated by reference herein. Except as otherwise provided in Chapter 15.04 of the Oroville City Code, all construction, alteration, moving, demolition, repair, and use of any historical building or structure within this jurisdiction shall be made in conformance with the Historical Building Code and any rules and regulations promulgated pursuant thereto. (Ord. 1800 § 2, 2013)

Chapter 15.48 CALIFORNIA EXISTING BUILDING CODE

15.48.010 Title and purpose.

- A. This chapter shall be known and cited as the “City of Oroville Existing Building Code” (hereinafter referred to as “Code”).

B. The purpose of this Code is to provide minimum standards to safeguard life, limb, health, property and public welfare by regulating and controlling the design, construction, installation, quality of materials, use and occupancy, and location of all existing buildings and structures within this jurisdiction, and certain equipment specifically regulated herein. (Ord. 1800 § 2, 2013)

15.48.020 Adoption of the California Existing Building Code.

The 2013 California Existing Building Code, Title 24, Part 10, of the California **Code of Regulations**, a portion of the **California Building Standards Code** as defined in the California State **Health and Safety Code** Sections 17922 and 18901 et seq. (hereinafter referred to as the “Existing Building Code”), and any rules and regulations promulgated pursuant thereto, including Existing Building Code Appendix A1 (Seismic Strengthening Provisions for Unreinforced Masonry Bearing Wall Buildings), are hereby adopted and incorporated by reference herein. All construction, alteration, moving, demolition, repair and use of any existing building or structure within this jurisdiction shall be made in conformance with the Existing Building Code and any rules and regulations promulgated pursuant thereto. (Ord. 1800 § 2, 2013)

Chapter 15.52 CALIFORNIA REFERENCED STANDARDS CODE

15.52.010 Title and purpose.

- A. This chapter shall be known and cited as the “City of Oroville Referenced Standards Code” (hereinafter referred to as “Code”).
- B. The purpose of this Code is to provide minimum standards to safeguard life, limb, health, property and public welfare by regulating and controlling the design, construction, installation, quality of materials, use and occupancy, and location of all buildings and structures within this jurisdiction, and certain equipment specifically regulated herein. (Ord. 1800 § 2, 2013)

15.52.020 Adoption of the California Referenced Standards Code.

The 2013 California Referenced Standards Code, Title 24, Part 12, of the California **Code of Regulations**, a portion of the **California Building Standards Code** as defined in the California State **Health and Safety Code** Sections 17922 and 18901 et seq. (hereinafter referred to as the “Referenced Standards Code”), and any rules and regulations promulgated pursuant thereto, including all appendix chapters, are hereby adopted and incorporated by reference herein. All construction, alteration, moving, demolition, repair and use of any building or structure within this jurisdiction shall be made in conformance with the Referenced Standards Code and any rules and regulations promulgated pursuant thereto. (Ord. 1800 § 2, 2013)

Chapter 15.56 CALIFORNIA GREEN BUILDING STANDARDS CODE

15.56.010 Title and purpose.

- A. This chapter shall be known and cited as the “City of Oroville Green Building Standards Code” (hereinafter referred to as “Code”).
- B. The purpose of this Code is to provide minimum standards for Green Building construction by regulating and controlling the design, construction, installation, quality of materials, use and occupancy, and location of all buildings and structures within this jurisdiction, and certain equipment specifically regulated herein. (Ord. 1800 § 2, 2013)

15.56.020 Adoption of the California Green Building Standards Code.

The 2013 California Green Building Standards Code, Title 24, Part 11, of the California **Code of Regulations**, a portion of the **California Building Standards Code** as defined in the California **State Health and Safety Code** Sections 17922 and 18901 et seq. (hereinafter referred to as “Green Building Standards Code”), and any rules and regulations promulgated pursuant thereto, is hereby adopted and incorporated by reference herein. (Ord. 1800 § 2, 2013)

Chapter 15.60 FIRE CODE

15.60.010 Purpose.

The purpose of this chapter is to adopt by reference the 2013 edition of the **California Fire Code** based on the 2012 **International Fire Code**, Title 24 of the California **Code of Regulations**, subject to the definitions, clarifications, and the amendments set forth in this chapter. The intent of this Code is to regulate and govern the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises in the City of Oroville. This chapter is adopted under the authority of **Government Code** Section 50022.2 and **Health and Safety Code** Section 18941.5. (Ord. 1802 § 2, 2013)

15.60.020 Adoption of California Fire Code.

The **California Fire Code**, 2013 edition, including appendix chapters, is hereby adopted as the Fire Code of the City of Oroville, regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Fire Code on file in the office of the City of Oroville are hereby referred to, adopted, and made a part thereof, as if fully set out in this chapter, with the additions, insertions, deletions, and changes prescribed in Section 15.60.040. (Ord. 1802 § 2, 2013)

15.60.030 Amendments to the California Fire Code.

The following amendments are hereby made to the **California Fire Code**:

- A. Section 105.3.3 is deleted and replaced with the following:

Section 105.3.3. No final inspection by the building official as to all or any portion of a development shall be deemed complete, and no certificate of occupancy or temporary certificate of occupancy shall be issued unless and until the installation of the prescribed fire protection facilities and access ways have been completed and approved by the Fire Chief, or the Chief's designee.

B. Section 105.8 is added to read as follows:

Section 105.8. Fees and Special Requirements. The fees for the permits and other services shall be as established by resolution of the Oroville City Council. The fee shall be set to cover the cost of the Fire Department to review and inspect the intended activities, operations or functions. The fees must be paid to the City of Oroville prior to engaging in the listed activities, operations or functions.

C. Section 302 is amended by adding the following definition:

Fireworks. Any composition or device for the purpose of producing a visible or audible effect for entertainment purposes by combustion, deflagration, detonation or any fireworks including "safe and sane" as defined by Section 12529 of the State of California [Health and Safety Code](#).

D. Section 315.1 is amended by adding the following exception to read as follows:

Section 315.1 General. Storage, use, and handling of miscellaneous combustible materials shall be in accordance with this section. A permit shall be obtained in accordance with Section 105.6.

Exception: Storage of combustible materials other than motorized vehicles or vessels shall not be permitted in a public parking garage or in a garage or carport serving a Group R, I Occupancy, unless the method of storage is approved by the Fire Code Official.

E. Sections 319.1 through 319.7 are added to read as follows:

Section 319.1 General. The manufacture of all fireworks, as defined in Section 302, is prohibited.

Section 319.2 Safe & Sane Fireworks, Permit to Sell. It shall be unlawful for any person to sell fireworks within the City without having first applied for and received a permit to sell safe and sane fireworks issued by the City Fire Department.

Section 319.2.1 Prerequisites to issuance of Permit. No permit to sell safe & sane fireworks shall be issued to any applicant unless:

1. He/She has first obtained a permit from the state fire marshal, and
2. He/She has first obtained a business license from the City.

Section 319.2.2 Permit and clean-up fee. The permit fee for the sale of safe & sane fireworks within the City shall be established by resolution of the City Council, payable to the City at the Office of the City Clerk. In addition to the permit fee, each location shall pay a clean-up fee established by resolution of the City Council, which shall be used to defray the cost of cleaning up and disposing of expended fireworks in the City.

Section 319.2.3 Application for permit. Application for a permit to sell safe & sane fireworks shall be made in writing to the Fire Department on or prior to the second Tuesday in March of each year, setting forth the proposed location, and accompanied by a statement that if a permit is issued to the applicant, the applicant shall at the time of receipt of such permit deliver to the City Clerk a Certificate of Insurance showing the existence of a \$1 million public liability insurance policy naming the City as an additional insured.

Section 319.2.3.1 Qualifications. No permit to sell safe & sane fireworks shall be issued except as follows:

1. To a holder of a regular business license whose principal place of business is located within the City.
2. To a nonprofit association or corporation primarily for veteran, patriotic, welfare, civic betterment, charitable youth purposes, and each such organization must have its principal and permanent meeting place within the City and must have been organized and established in the City for a minimum of one year continuously preceding the filing of the application for permit and must have a bona fide membership of at least 20 members.
3. Applicants returning from the previous year may have first priority in the application process.

Section 319.2.3.2 Notification. Applicants for any such permit shall be notified by the Fire Chief, or the Fire Chief's designee, as to the granting or rejection of application for permit on or prior to the first Monday in May of each calendar year.

Section 319.3 Operators of fireworks stands. Operators of fireworks stands shall be subject to the following provisions:

1. No person other than the permittee organization shall operate the stand for which the permit is issued, or share or otherwise participate in the profits of the operation of such stand.
2. No person other than the individuals, who are members of the permittee organization, or the wives or husbands or adult children of such members, shall sell or otherwise participate in the sale of fireworks at such stand.

Section 319.4 Temporary fireworks stands. Temporary fireworks stands shall be subject to the following provisions:

1. No fireworks stand shall be located within 75 feet of any existing building or within 100 feet of any gas station.
2. Fireworks stands need not comply with the provisions of the building code of the City, provided, however, that all stands be erected under the supervision of the building inspector who shall require that stands be constructed in a manner which will reasonably insure the safety of attendants and patrons.
3. No stand shall have a floor area in excess of 200 square feet.
4. Each stand in excess of 20 feet in length must have at least two exits, and each stand in excess of 40 feet in length must have at least three exits spaced approximately equidistant apart, provided, however, that in no case shall the distance between exits exceed 24 feet.

Section 319.5 General requirements for permittees. Permittees shall meet the following general requirements:

1. Each stand shall be provided with two water-type fire extinguishers, each having a two and one-half gallon capacity, being in good working order and easily accessible for use in case of fire.
2. All weeds and combustible material shall be cleared from the location of the stand, including a distance of at least 20 feet surrounding the stand.
3. "No Smoking" signs shall be prominently displayed on the fireworks stand or wherever fireworks are for sale.

- 4. Each stand must have an adult in attendance and in charge thereof when the stand is being used for the sale or dispensing of fireworks.
- 5. The sale of fireworks shall not begin before 12:00 noon on the 28th day of June and shall not continue after 12:00 midnight on the 4th day of July.
- 6. All unsold stock and accompanying litter shall be removed from the City by 12:00 noon on the 10th of July. Proof of removal must be furnished to the City’s Fire Department.
- 7. The fireworks stand shall be removed from the temporary location by 12:00 noon on the 10th day of July, and all accompanying litter shall be cleared from such location by such time and date.

Section 319.6 Number of permits. The maximum number of permits issued pursuant to this chapter during any one calendar year shall not exceed one license for each 1,500 residents of the City. In determining the City population for the purposes of this section, the most recent census calculations shall be used.

Section 319.7 Seizure. The Fire Chief or the Fire Chief’s designee shall seize, remove, or cause to be removed at the expense of the owner all stocks of illegal fireworks offered or exposed for sale, stored, discharged or held in violation of this Code.

F. Section 503.2.1 is deleted and replaced to read as follows:

Section 503.2.1 Dimensions. Fire Apparatus access drives shall have an unobstructed width of not less than the following dimensions (including two 2’ shoulders):

Residential	Width
One-way access drive:	
1—2 Units	16 feet (12 feet paved)
Two-way access drives:	
3—10 Units	20 feet (16 feet paved)
11—60 Units	25 feet (21 feet paved)
Over 60 Units	30 feet (26 feet paved)
Nonresidential	Width
One-way access drive:	16 feet (fully paved)
Two-way access drive:	25 feet (fully paved)

The minimum unobstructed vertical clearance shall be 14 feet at all points across the required width of the access drive. Vertical clearance may be increased as determined necessary by the Fire Chief or the Chief’s designee.

G. Section 503.2.7 is deleted and replaced to read as follows:

Section 503.2.7 Grade. The gradient for a fire apparatus access road shall not exceed a grade of 16%, except that one run of the one hundred (100) feet or less in length may be at 18% grade upon approval of the Fire Chief.

H. Section 503.3 is amended by adding Section 503.3.1 to read as follows:

Section 503.3.1 Fire Lane Designation. Designation of fire lanes shall be by one of the following means:

1. By a white sign measuring at least 12 inches by 18 inches (12" x 18") posted immediately adjacent thereto and clearly visible. It should clearly state, in red letters not less than one inch (1") in height, that the space is a fire lane and parking is prohibited.
2. By outlining and hash marking the area in contrasting colors clearly marking it with the words "Fire Lane - No Parking."
3. By identifying the space with a red curb upon which the words "Fire Lane - No Parking" are stenciled every 15 feet.
 - A. Both sides of fire lanes shall be red curbed when the fire lane is twenty (20) to twenty-eight (28) feet in width.
 - B. At least one side of a fire lane shall be red curbed and stenciled when the fire lane is over twenty-eight (28) and up to thirty-six (36) feet in width.
 - C. Curbs need not be painted red nor stenciled when the fire lane is more than thirty-six (36) feet in width.
- I. Section 505.1 is deleted and replaced to read as follows:

Section 505.1 Address numbers. New and existing buildings shall have approved address numbers, building numbers, or approved building identification placed in a position that is plainly legible and visible from the street or road fronting the property. These numbers shall contrast with their background. Address numbers shall be Arabic numerals or alphabet letters. Said numbers shall be either internally or externally illuminated in all new construction. Numbers shall be as follows:

1. Minimum of one-half-inch (1/2") stroke by two and one-half inches (2-1/2") high.
2. When the structure is thirty-six (36) to fifty (50) feet from the street or fire department access, a minimum of one-half inch (1/2") stroke by six inches (6") high is required.
3. When the structure is more than fifty (50) feet from the street or fire apparatus access, a minimum of one-half inch (1/2") stroke by nine inches (9") high is required.
4. Where multiple addresses are required at a single driveway, they shall be mounted on a single post, and additional signs shall be located at locations where driveways divide.
5. Where a roadway provides access to solely a single commercial or industrial business, the address sign shall be placed at the nearest road intersection providing access to that site.

J. Sections 505.1.1 and 505.1.2 are added to read as follows:

Section 505.1.1 Multi-Tenant Buildings. Numbers or letters shall be designated on all occupancies within a building. Size shall be one-quarter-inch (1/4") stroke by two inches (2") high and on a contrasting background. Directional address numbers or letters shall be provided. Said addresses or numbers shall be posted at a height no greater than 5 feet, 6 inches (5' 6") above the finished floor and shall be either internally or externally illuminated in all new construction.

Section 505.1.2 Rear Addressing. Approved numbers or addresses shall be placed on all new and existing buildings in such a position as to be plainly visible and legible from the fire apparatus road at the back of a property or where rear parking lots or alleys provide an acceptable vehicular access. Number stroke and size shall comply with Section 505.1.

K. Section 506.1 is deleted and replaced to read as follows:

Section 506.1 Where Required. Where access to or within a structure or an area is restricted because of secured openings or where immediate access is necessary for life-saving or fire-fighting purposes, the fire code official is authorized to require a key box to be installed in an approved location. The key box shall be of an approved type and shall contain contents as established in Section 506.1.1.1.

L. Sections 506.1.1.1 and 506.1.1.2 are added to read as follows:

Section 506.1.1.1 Key box contents requirements. The key provided shall be a master key to all spaces including multi-tenant spaces. Additional keys shall be included for elevator control, fire alarm control panels, and fire sprinkler control valve access. In addition, when required by the Chief, a current copy of the Hazardous Materials Inventory Statement (HMIS) shall be kept within the key box.

EXCEPTION: Multi-tenant spaces which provide a key box for each tenant and installed per Section 506.1. Electronic card keys and codes may not be utilized as a substitute for manual keys.

EXCEPTION: When electronic locks release upon loss of electrical power, a manual key need not be provided.

Section 506.1.1.2 Installation Location. When key boxes are required by the Fire Chief, such boxes shall be mounted at 72 inches above finished floor within five feet of the latching side of the main entrance to a structure or facility. In addition, a decal shall be provided and installed adjacent to the key lock/latching device.

M. Section 506.2.1 is added to read as follows:

Section 506.2.1 Hazardous Materials Inventory Statements (HMIS). The operator of the building shall update and maintain HMIS as required by the Fire Code Official.

N. Section 509.1.1 is added to read as follows:

Section 509.1.1. Utility Identification. In multi-unit commercial and residential buildings, gas and electric meters, service switches and shut-off valves shall be clearly and legible marked to identify the unit or space that it serves.

O. Section 903.3.1.4 is added to read as follows:

Section 903.3.1.4 Inspectors Test Valves. Inspector Test Valves shall be provided for each system and located the furthest point away from the sprinkler riser.

P. Section 5003.6.1 is added to read as follows:

Section 5003.6.1 Requirements. Two NFPA 704 diamonds shall be placed on buildings so that they are clearly visible from at least two directions of travel.

1. The signs shall be at least fifteen inches by fifteen inches (15" x 15"). The signs shall not be placed on windows.

2. When NFPA 704 diamonds are required for the interior doors, the signs shall be applied to the doors at a level no higher than the doorknob. The signs for the interior doors shall be at least six inches by six inches (6" x 6").

3. The Fire Code Official may require fewer or more NFPA diamonds if the building configuration or size make it reasonably necessary.

Q. Section A101.1 is amended by adding the following:

Section A101.1.1 Application. The application for appeal shall be filed on a form obtained from the City building official within 20 days after the notice was served. A filing fee, as established by resolution of the City Council, shall be submitted at the time of filing.

(Ord. 1802 § 2, 2013)

15.60.040 Express findings.

As required by **Health and Safety Code** Sections 17958.7, 18941.5(c) and 18942, the city council hereby expressly finds that amendments to the codes adopted by this chapter and as described in this section are necessary for the protection of the public health, safety and welfare, due to the local climatic, geological or topographical conditions.

A. Express Finding Number 1—Climatic.

Climate is one of the greatest impacts to fire behavior and other major emergency events because it cannot be controlled. The drying out of wood shakes and wild land fuels in the summer months allows for easy ignition. The combustible weeds on vacant urban lots coupled with windy conditions are a recipe for disaster. The Greater Oroville region has extreme variations in weather patterns. Summers are arid and warm; winters are cool to freezing, but void of significant snowfall. Fall and spring can bring any combination of weather pattern together. The doubling of average rainfall called an “El Nino” event has occurred from time to time and does cause the grass to mature and grow in excess of 6 feet high before it dries out. Ten square feet of this type of fuel is equivalent to the explosive force of one gallon of gasoline. Average yearly rainfall for the city is approximately 27 inches. This rainfall normally occurs from October to April. Low-level fog (tulle-fog) is present throughout the winter months, which brings visibility to almost zero feet. The fog delays emergency responders. The fog can also cause freezing and slick roadways. During the summer months there is generally no measurable precipitation.

Temperatures for this dry period range from 70 to 112 degrees F and are frequently accompanied by light to gusty Delta winds. The relative humidity during the summer months range from 2 to 30 mm Hg, which is classified as arid.

B. Express Finding Number 2—Geological.

The City of Oroville is subject to ground tremors from seismic events as the city is located in Design Category C, which relates to a high risk of earthquakes. Gas appliances located in attics or garages must be adequately braced and protected from damage from moving objects. Large portions of the city have poor soil conditions. Additionally, the very low elevations are subject to a very high water table.

C. Express Finding Number 3—Topographical.

The city features include open space, drainage canals, components of the Oroville Dam and its water handling systems, highways and railroad tracks. Traffic has to be channeled around several of these topographical features and limitations which create traffic congestion and delays in emergency response. These features are located between the Fire Station located within the city and our Automatic Aid partners CalFire and El Medio. Heavy traffic congestion on the city streets already acts as a barrier to timely response for fire and emergency vehicles. In the event of an accident or other emergency at one of the key points of intersection between a road and freeway, sections of the city could be isolated or response times could be sufficiently slowed so as to increase the risk of injury or damage. (Ord. 1802 § 2, 2013)

Chapter 15.64 MISCELLANEOUS PROVISIONS

15.64.010 Uniform Sign Code.

The Uniform Sign Code is not adopted. (Ord. 1800 § 2, 2013)

15.64.020 Uniform Code for Building Conservation.

The Uniform Code for Building Conservation is not adopted. (Ord. 1800 § 2, 2013)

15.64.030 Permits and state license requirements.

“To whom permits may be issued” is deleted. (Ord. 1800 § 2, 2013)

15.64.040 Construction value schedule.

The construction valuation schedule shall be that fee schedule established by the city council fee resolution. (Ord. 1800 § 2, 2013)

15.64.050 Violations and penalties.

Any person, firm or corporation violating any of the provisions of this division shall be guilty of an infraction and upon conviction thereof shall be punished by a fine of not more than the amount outlined in the Master Fee Schedule. (Ord. 1800 § 2, 2013)

SECTION 3: The City Clerk shall attest to the adoption of this ordinance and cause same to be published in the manner required by the City Charter.

This ordinance shall take effect on the 30th day after its adoption.

First Reading Passed by the Oroville City Council at a meeting of November 5, 2019 by the following vote:

AYES: Council Members Draper, Goodson, Hatley, Pittman, Smith, Vice Mayor Thomson, Mayor Reynolds

NOES: None

ABSTAIN: None

ABSENT: None

Chuck Reynolds, Mayor

APPROVED AS TO FORM:

ATTEST:

Scott E. Huber, City Attorney

Jackie Glover, Asst. City Clerk



CITY OF OROVILLE STAFF REPORT

TO: MAYOR AND CITY COUNCIL MEMBERS

**FROM: JACKIE GLOVER, ASSISTANT CITY CLERK
BILL LAGRONE, CITY ADMINISTRATOR**

**RE: CITIZEN APPOINTMENTS TO THE OROVILLE PARKS COMMISSION,
HOUSING LOAN ADVISORY COMMITTEE AND SOUTHSIDE
COMMUNITY CENTER ADVISORY COMMITTEE**

DATE: NOVEMBER 5, 2019

SUMMARY

City Council will consider and appoint citizens to the Oroville Parks Commission, Housing Loan Advisory Committee and Southside Community Center Advisory Committee

DISCUSSION

The Oroville Parks Commission currently has one (1) vacancy. This position has been vacant since June 30, 2019 and has been advertised since. To date the city has received only one (1) application for the open seat on the commission. This individual must live in the city limits and serves for a five-year term.

Two individuals submitted their applications and qualify based on their place of residence. Staff recommends selecting one of the two applicants. The appointed individual would serve a five-year term ending on June 30, 2024.

The Housing Loan Advisory Committee currently has one (1) vacancy. This position has been advertised all year long and has only received one (1) letter of interest. This individual must live in the city limits or own a business within the city limits and serve for a two-year term.

Jason McClure has submitted a letter of interest for serving on the commission and qualifies based on his place of residence. If appointed he would serve a two-year term ending on June 30, 2021.

The Southside Community Center Advisory Committee has two (2) vacancies. One for a South Oroville Resident and one for a Community Organization representative due to Randy Murphy moving out of the area. These individuals serve four-year terms.

Three individuals have applied for the South Oroville Resident position. All three applicants qualify based on their place of residence. Staff recommend selecting one applicant to serve on this committee for a four-year term expiring on June 30, 2023.

FISCAL IMPACT

None

RECOMMENDATION

Appoint one applicant to sit on the Oroville Parks Commission with their term ending on June 30, 2024; and appoint Jason McClure to the Housing Loan Advisory Committee with his term ending on June 30, 2021; and appoint one applicant to serve on the Southside Community Center Advisory Committee with term expiring on June 30, 2023.

ATTACHMENTS

Parks Commission Applications

Letter – Jason McClure

Southside Community Center Advisory Committee Applications

AUG 23 2019



CITY OF OROVILLE

APPLICATION FOR APPOINTMENT TO CITY COMMITTEE OR COMMISSION
(Please Read Instructions)

RETURN TO: CITY CLERK'S OFFICE, 1735 MONTGOMERY STREET, OROVILLE, CA 95965
Completed applications are considered public records per Government Code §6252.

Name of committee/commission you are applying for:

Parks Commission

Note: If you are applying for more than one committee/commission, number in order of preference.

- Planning Commission
- Housing Loan Advisory Committee
- Park Commission
- Arts, Cultural Entertainment District Advisory Committee
- Mosquito Abatement District Committee
- Arts Commission
- Economic Development Loan Advisory Committee
- Southside Community Center Advisory Committee
- Other: _____

APPLICANT INFORMATION

Name (print): Kay Castro

Residence Address: 1330 Huntoon St., #2, Oroville, CA 95965

Mailing Address (if different): 1084 Montgomery St., Oroville, CA 95965

Telephone: 303-718-2846 E-Mail Address: kaycastro2016@gmail.com

Are you a qualified elector** of the City? Yes No

EMPLOYMENT INFORMATION

Occupation: Recruiter

Current Employer: Errand Solutions

Current Employer Address: 20 N. Wacker Dr., Chicago, IL 60606

Telephone: 602-579-0757

EXPERIENCE/BACKGROUND

(Additional information/resume may be provided on page 2 of this application)

Education: BS-Public Communications, MBA (finance emphasis)

Memberships of Organizations: Rotary, BCHS, First Congregational Church

Have you served on any committee/commission in the past? Yes No

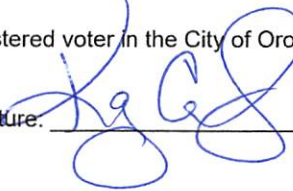
If yes, list committee/commission and dates served: Citizens Advisory - Current

How did you hear about this recruitment? (Optional)

VERIFICATION

By signing this application, I certify that I am a registered voter in the City of Oroville.

Date: Aug. 21, 2019

Signature: 

Please use this space for any other additional information that you would like to provide in support of your application.

Dear Oroville City Council Members,

I am a native of Oroville and have a vested interest in the city's well-being and success. I recently returned to Oroville and have the pleasure of living downtown. I am actively seeking opportunities to serve in my community where I can be of maximum benefit and contribute my skills. I am currently a member of the Citizens Advisory Committee and attend City Council meetings as often as I can.

I am observing many opportunities for synergy between the city's committees, organizations, and my other community volunteer efforts such as Rotary. Our parks are not only a recreational asset for our community but a physical ambassador of our community's strength in attracting people to move to our city. Safety in parks is paramount. Cleanliness and accessibility are also key components which need attention. My ability to discern multiple community views on similarities of the issues and common resolutions would be an asset to the Parks Commission.

I have over thirty-five years of experience in public relations, strategic marketing, branding, finance, writing, editing, recruiting, fundraising, management, public speaking and volunteer work. Currently, I am blessed to be able to work from home (or anywhere there is WiFi), for a variety of companies and individuals in recruiting, finance and company management.

I am a passionate international traveler and have recently experienced Peru, Belize, the Dominican Republic, and Europe. I enjoy volunteering in our community and helping others. I am very creative, thoughtful and have a great sense of humor.

I would bring a myriad of skills to this committee, including a desire for its success, and the ability to contribute my skills to creative solutions and to participate on a team to bring innovative ideas to Oroville.

Sincerely,

Kay Castro
303.718.2846
Residence Address: 1330 Huntoon St., Apt. #2, Oroville, CA 95965
Mailing Address: 1084 Montgomery St., Oroville, CA 95965
KayCastro2016@gmail.com

References available upon request.

Membership Organizations:
Oroville Sunrise Rotary, President Elect
First Congregational Church, Editor of "The Chimes"
Butte County Historical Society



CITY OF OROVILLE

APPLICATION FOR APPOINTMENT TO CITY COMMITTEE OR COMMISSION

(Please Read Instructions)

RETURN TO: CITY CLERK'S OFFICE, 1735 MONTGOMERY STREET, OROVILLE, CA 95965

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Name of committee/commission you are applying for:

Note: If you are applying for more than one committee/commission, number in order of preference.

- Planning Commission, Arts Commission, Housing Loan Advisory Committee, Economic Development Loan Advisory Committee, Park Commission, Southside Community Center Advisory Committee, Arts, Cultural Entertainment District Advisory Committee, Mosquito Abatement District Committee, Other:

APPLICANT INFORMATION

Name (print): Ben North, Residence Address: 2085 Spencer Ave Oroville, CA 95966, Mailing Address (if different):, Telephone: 530-591-0225, E-Mail Address: ben@fuzegroup.com, Are you a qualified elector** of the City? Yes [X] No []

EMPLOYMENT INFORMATION

Occupation: Commercial Photographer, Current Employer: Fuzegroup, Current Employer Address: 5607 Dunraven St Golden, CO 80403, Telephone: (530) 570-2965

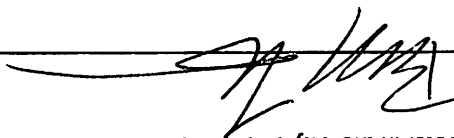
EXPERIENCE/BACKGROUND

(Additional information/resume may be provided on page 2 of this application)

Education: High School & some college, Memberships of Organizations:, Have you served on any committee/commission in the past? Yes [] No [X], If yes, list committee/commission and dates served:

Please use this space for any other additional information that you would like to provide in support of your application.

Date: 09/30/19

Signature: 

By signing this application, I certify that I am a registered voter in the City of Oroville.

VERIFICATION

How did you hear about this recruitment? (Optional)
Current Member told me

Jackie Glover

From: Jason McClure <jasonmcclure37@gmail.com>
Sent: Thursday, August 29, 2019 9:08 AM
To: CityHall_CityClerk
Subject: Housing loan advisory

To whom it may concern

I am currently on the south side advisory committee and would also like to serve on the housing loan committee.

Thank you for your time
Jason McClure

Sent from my iPhone

11:12am



CITY OF OROVILLE
APPLICATION FOR APPOINTMENT TO CITY COMMITTEE OR COMMISSION
(Please Read Instructions)

RETURN TO: CITY CLERK'S OFFICE, 1735 MONTGOMERY STREET, OROVILLE, CA 95965
Completed applications are considered public records per Government Code §6252.

Name of committee/commission you are applying for:

Note: If you are applying for more than one committee/commission, number in order of preference.

- Planning Commission
Housing Loan Advisory Committee
Park Commission
Arts, Cultural Entertainment District Advisory Committee
Mosquito Abatement District Committee
Arts Commission
Economic Development Loan Advisory Committee
Southside Community Center Advisory Committee
Other:

APPLICANT INFORMATION

Name (print): Jammie A. Hills
Residence Address: 2446 Wyandotte Ave
Mailing Address (if different):
Telephone: 282-0000 E-Mail Address:
Are you a qualified elector** of the City? Yes [checked] No []

EMPLOYMENT INFORMATION

Occupation: Medical Assistant
Current Employer: Oroville Hospital
Current Employer Address: 2809 Olive Hwy
Telephone: 533-8500

EXPERIENCE/BACKGROUND

(Additional information/resume may be provided on page 2 of this application)

Education: High School
Memberships of Organizations:
Have you served on any committee/commission in the past? Yes [] No [checked]
If yes, list committee/commission and dates served:

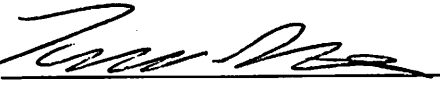
How did you hear about this recruitment? (Optional)

Pastor Kevin Thompson

VERIFICATION

By signing this application, I certify that I am a registered voter in the City of Oroville.

Date: 4-24-19

Signature: 

Please use this space for any other additional information that you would like to provide in support of your application.



BASIC SUPPLEMENTAL INFORMATION QUESTIONNAIRE

This supplemental questionnaire is a required part of your application package and must be returned along with your "Application for Appointment" to the City Clerk's Office. If you have any questions, please call the City Clerk's Office at 538-2535.

1. Why would you want to serve on the Committee/Commission?

It is very important to me to be able to help improve our community

2. What unique qualifications and/or skills would you bring to the Committee/Commission?

I've lived in Oroville all my life. I have formed relationships in my community. I am very concerned about decisions that are made concerning our community.

3. Do you have any conflicts or potential conflicts that would make you ineligible to vote on any items? How often do you think these conflicts might arise?

N/A

Date: 4-24-19

Signature: [Handwritten Signature]

APR 23 2019



CITY OF OROVILLE
APPLICATION FOR APPOINTMENT TO CITY COMMITTEE OR COMMISSION
(Please Read Instructions)

RETURN TO: CITY CLERK'S OFFICE, 1735 MONTGOMERY STREET, OROVILLE, CA 95965
Completed applications are considered public records per Government Code §6252.

Name of committee/commission you are applying for:

SOUTHSIDE OROVILLE COMMUNITY CENTER ADVISORY COMMITTEE

Note: If you are applying for more than one committee/commission, number in order of preference.

- Planning Commission
Housing Loan Advisory Committee
Park Commission
Arts, Cultural Entertainment District Advisory Committee
Mosquito Abatement District Committee
Arts Commission
Economic Development Loan Advisory Committee
Southside Community Center Advisory Committee
Other:

APPLICANT INFORMATION

Name (print): MICHELLE PARKINSON
Residence Address: 2821 WYANDOTTE AVE. OROVILLE, CA. 95966
Mailing Address (if different):
Telephone: (530) 854-9051 E-Mail Address: michelle.parkinson96@gmail.com
Are you a qualified elector** of the City? Yes No [X]

EMPLOYMENT INFORMATION

Occupation: RETIRED
Current Employer:
Current Employer Address:
Telephone:

EXPERIENCE/BACKGROUND

(Additional information/resume may be provided on page 2 of this application)

Education: CALIFORNIA STATE UNIVERSITY, CHICO (2 YRS.)
Memberships of Organizations:
Have you served on any committee/commission in the past? Yes No [X]
If yes, list committee/commission and dates served:

How did you hear about this recruitment? (Optional)

COMMUNITY MEMBER TOLD ME ABOUT IT.

VERIFICATION

By signing this application, I certify that I am a registered voter in the City of Oroville.

Date: 4/23/19

Signature: Michelle Parker

[Signature]

Please use this space for any other additional information that you would like to provide in support of your application.



BASIC SUPPLEMENTAL INFORMATION QUESTIONNAIRE

This supplemental questionnaire is a required part of your application package and must be returned along with your "Application for Appointment" to the City Clerk's Office. If you have any questions, please call the City Clerk's Office at 538-2535.

1. Why would you want to serve on the Committee/Commission?

BEING A MEMBER OF SOUTH OROVILLE FOR 10 YEARS I HAVE SEEN A LOT. I BELIEVE SOUTHSIDE COMMUNITY CENTER HAS A LOT TO OFFER & I WOULD LIKE TO HELP.

2. What unique qualifications and/or skills would you bring to the Committee/Commission?

I AM A VERY SOCIAL PERSON, I ENJOY CONNECTING WITH MY COMMUNITY. WHETHER IT BE WALKING THE STREETS TO HAND OUT INFORMATION, FEEDING THE LESS FORTUNATE OR JUST LENDING A HELPING HAND, I ENJOY IT ALL & WOULD BE WILLING TO CONTRIBUTE.

3. Do you have any conflicts or potential conflicts that would make you ineligible to vote on any items? How often do you think these conflicts might arise?

I DON'T HAVE ANY CONFLICTS THAT I KNOW OF.

Date: 4/23/19

Signature: Michelle Park



RECEIVED Item 6.

APR 24 2019

12:11 pm

CITY OF OROVILLE
APPLICATION FOR APPOINTMENT TO CITY COMMITTEE OR COMMISSION
(Please Read Instructions)

RETURN TO: CITY CLERK'S OFFICE, 1735 MONTGOMERY STREET, OROVILLE, CA 95965
Completed applications are considered public records per Government Code §6252.

Name of committee/commission you are applying for:

SOCC Advisory Committee

Note: If you are applying for more than one committee/commission, number in order of preference.

- Planning Commission
Housing Loan Advisory Committee
Park Commission
Arts, Cultural Entertainment District Advisory Committee
Mosquito Abatement District Committee
Arts Commission
Economic Development Loan Advisory Committee
Southside Community Center Advisory Committee
Other:

APPLICANT INFORMATION

Name (print): Duane Jones
Residence Address: 3351 Burlington Avenue (Oroville, CA) 95966
Mailing Address (if different):
Telephone: (530) 370-1379 E-Mail Address: godsway59@yahoo.com
Are you a qualified elector** of the City? Yes No

EMPLOYMENT INFORMATION

Occupation: Self-Employed
Current Employer: DND Janitorial
Current Employer Address: 3351 Burlington Avenue (Oroville, CA) 95966
Telephone: (530) 370 - 1379

EXPERIENCE/BACKGROUND

(Additional information/resume may be provided on page 2 of this application)

Education: California State University, Fresno
Memberships of Organizations: NAACP, American Boxing Assoc.,
Have you served on any committee/commission in the past? Yes No
If yes, list committee/commission and dates served: Please see next page

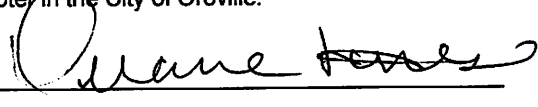
How did you hear about this recruitment? (Optional)

Word of mouth

VERIFICATION

By signing this application, I certify that I am a registered voter in the City of Oroville.

Date: 4/23/19

Signature: 

Please use this space for any other additional information that you would like to provide in support of your application.

Other Membership organizations include, Local 318 Union & the California Vendors Association.

My Committee experience includes:

NAACP (Sargent of Arms) (2017 & 2018)

California Vendors Association (Manager) (2002-2014)



BASIC SUPPLEMENTAL INFORMATION QUESTIONNAIRE

This supplemental questionnaire is a required part of your application package and must be returned along with your "Application for Appointment" to the City Clerk's Office. If you have any questions, please call the City Clerk's Office at 538-2535.

1. Why would you want to serve on the Committee/Commission?

Help my community in all areas that I can

2. What unique qualifications and/or skills would you bring to the Committee/Commission?

communication - well with people and leadership as well following instructions

3. Do you have any conflicts or potential conflicts that would make you ineligible to vote on any items? How often do you think these conflicts might arise?

NO

Date: 4/23/19

Signature: [Handwritten Signature]



CITY OF OROVILLE STAFF REPORT

TO: MAYOR REYNOLDS AND CITY COUNCIL MEMBERS

FROM: BILL LAGRONE, CITY ADMINISTRATOR

RE: AUTHORIZATION TO AWARD CONTRACT FOR JANITORIAL SERVICE AT CITY HALL

DATE: NOVEMBER 5, 2019

SUMMARY

The Council may award a contract for Janitorial services for City Hall to The Janitorial Company in an amount not to exceed \$1250.00 per month or \$15,000.00 annually.

DISCUSSION

City Hall is a point of service facility for the residents, business associates and other professional visitors to the City of Oroville. The building is old and is a component of our history and our heritage. The fact that it should be a source of pride is all the more reason to clean it carefully and make sure that it is presentable to the City and a desirable place for our community to visit.

There has been no professional cleaning service for City Hall or the Council Chambers for many years. The cleaning is usually done by staff as time permits. Staff will usually stop their normal work and do the necessary cleaning to help keep their workplace and our City Hall clean. To improve the cleanliness of City Hall, staff requested and was given, permission to release a request for proposal for professional janitorial services at the September 17, 2019 City Council meeting.

The cost for this service was advertised in the Oroville Mercury Register for public notice and posted at the front of the Oroville City Hall. The bid includes twice a week cleaning to include labor and materials. Four (4) bids was received by the closing date for the public bid process. The bids ranged from a high bid of \$3,410.00 per month to a low of \$1,250.00 per month. See attached bid opening sheet for a list of all bids.

The low bidder is The Janitorial Company at \$1,250.00 per month.

FISCAL IMPACT

Cost of service per month of \$1,250.00 for an annual total of \$15,000.00

RECOMMENDATION

Authorize Staff to award the bid and sign a contract for janitorial services at City Hall, with The Janitorial Company.

ATTACHMENTS

1. Request for Proposal bid packet
2. Submitted Bid forms
3. Bid Summary / Opening date

**CITY OF OROVILLE
BID SUMMARY**

PROJECT: JANITORIAL SERVICES FOR CITY HALL

OPENING DATE: OCTOBER 29, 2019

TIME: 12:00 P.M.

Oroville City Hall
1735 Montgomery Street
Oroville, Ca 95965

Bidder Name/Address and Phone	Bid Per Month	Total Cost per Year
The Janitorial Company P.O. Box 11847 Fresno, Ca 93775	\$1,250.00	\$15,000.00
Pro-Line Cleaning Services Inc P.O. Box 850 Diamond Springs, Ca 95619	\$1,625.00	\$19,500.00
Fair Street Janitorial 2255 Fair Street Chico, Ca 95928	\$3,159.00	\$37,908.00
All Things Carpet Cleaning 79 Rolling Hills Court Oroville, Ca 95966	\$3,410.00	\$40,920.00



CITY OF OROVILLE

**1735 MONTGOMERY STREET
OROVILLE, CALIFORNIA 95965
(530) 538-2401**

CITY HALL

PROPOSAL

FOR

JANITORIAL SERVICES

Bid Opening Date: October 29, 2019 at Noon

CITY OF OROVILLE

PUBLIC NOTICE

Sealed Proposal for the following are being accepted:

JANITORIAL SERVICES

Will be receiving at the City Hall, 1735 Montgomery Street, Oroville, CA 95965 until **October 29th, 2019 12:00 P.M.**, at which time they will be publicly opened and read.

A mandatory “Walk Through” of the offices with a detailed explanation of expected level of services and specific criteria will be conducted on October 08th at 9am.

Bid specifications including bid proposal forms are available at City Hall - 1735 Montgomery Street, Oroville, CA 95965. Any questions should be directed to Jackie Glover at (530) 538-2535.

BID FORM
SERIVCES

JANITORIAL

Total Cost Part A		\$ _____.
TOTAL COST FOR SERVICES PER MONTH		\$ _____.
<p>Total Cost for Services per month will be _____</p> <p>(This entry must be written out)</p>		

The undersigned has checked carefully all of the above figures and understands that the City Council shall not be responsible for any error or omissions on the part of the undersigned in making up this bid.

In case of a discrepancy between words and figures, the words shall prevail.

The undersigned hereby certifies that this bid is genuine and not a sham or collusive, or made in the interest of or in behalf of any person not herein named, and that the undersigned has not directly or indirectly induced or solicited any other bidder to put in a sham bid, or any other person, form or corporation to refrain from bidding, and that the undersigned has not in any manner sought by collusion to secure for himself an advantage over any other bidder.

The City reserves the right to reject any or all bids. The City reserves the right to delete or award all or part of the bid.

It is agreed that this bid may not be withdrawn for a period of forty-five (45) days from the opening thereof.

The terms and conditions of the final contract when executed shall control and supersede anything herein to the contrary or inconsistent with such contract.

Company Name

Date Area Code/Phone

Print Name

Signature

SPECIFICATIONS

For

JANITORIAL SERVICES

At

Oroville City Hall

SCOPE

This request should be bid based on services twice per week (Tuesday and Friday). The work schedule should be developed to allow for the following tasks to be done either every visit; every other visit or once per week; every other week; once per month; once per quarter.

The specification for JANITORIAL SERVICES is described as follows:

Requirement(s) GENERAL:	Every Visit	Once per Week	Every Other Week	Once Per Month	Once Per Qtr
Vacuum ALL Carpeted Floors	X				
Dust ALL Furniture		X			
Empty Waste Baskets	X				
Clean Telephones & SANITIZE		X			
Clean Equipment including photo copiers, computers, faxes, printers, etc.				X	
Clean Desk Tops including behind and around equipment, books, etc.		X			
Clean Ceilings, Corners and Check for Cob Webs					X
Clean all Interior Glass		X			
Dust ALL horizontal surfaces thoroughly	Front Office Counters X	X			
Clean/Mop/Wax ALL Hard Surface Floors		X Clean & Mop		X Wax	
Clean Stairways, Halls and other Traffic Areas		X			
PAY PARTICULAR ATTENTION TO THE PUBLIC ENTRANCE	X				

Requirement(s)	Every Visit	Once per Week	Every Other Week	Once Per Month	Once Per Qtr
BATHROOMS:					
CLEAN & SANITIZE Toilets (including the bases and behind), Sinks, Urinals, Fixtures, Dispensers, etc.	X				
CLEAN Mirrors	X				
Empty Waste Containers	X				
CLEAN Walls, Partitions and any other vertical surface				X	
CLEAN/Wash all horizontal surfaces	X				
CLEAN/MOP/WAX ALL Floors	X				
Refill all Dispensers	X				
KITCHEN:					
Vending machines, Refrigerator(s), Microwave, Toaster Oven, Television(s), Coffee Maker(s)				X	
Kitchen Sink and Counter(s) any horizontal surface	X				
Walls					X
Table	X				
Chairs					X
FLOOR	X				
Vending machines, Refrigerator(s), Microwave, Toaster Oven, Television(s), Coffee Maker(s)				X	

OTHER Specifics - Part B:

Washing, Dusting and Cleaning requirements extend to every room, office, area, and to everything in the building on a (reasonable) schedule, including but not limited to:

- Venetian Blinds, Vents & Returns – 1/Mo
- Files, Drawings, Maps and their containers - 1/Mo
- Clock, Wall Hangings, Wall Mounted Instruments, Bulletin Boards, wall mounted file holders and First Aid Stations - 1/Qtr
- Uprights, Cross Members, Feet, Bases, Legs & Wheels of Large Floor Standing Equipment, Benches – 1/Mo
- Conference Tables, and everything in the conference room(s) - 1/Mo

- Bins, File Caddies, trash receptacles and their lids, Mail Boxes, Safes, Fire Extinguishers or their wall mounted cases - 1/Qtr
- Junction Boxes, Breaker Boxes, Hot Water Heater – 1/Qtr
- Supplies, boxed, staked, stowed or stored - 1/Mo
- Door tops, Cabinet Tops, Shelves, Tops of Shelving – 1/Qtr
- Partitions & Window Sills - 1/Mo

Your proposal will require a returned signed copy of this Specification from the authorized submitter of the bid for this service:

Name of Company or Business

Printed Name of Signatory

Signature

Date

BID FORM
SERVICES

JANITORIAL

Total Cost Part A		\$ _____
TOTAL COST FOR SERVICES PER MONTH		\$ _____ 1,250 . 00
<p>Total Cost for Services per month will be One Thousand Two Hundred and Fifty Dollars</p> <hr/> <p style="text-align: right;">(This entry must be written out)</p>		

The undersigned has checked carefully all of the above figures and understands that the City Council shall not be responsible for any error or omissions on the part of the undersigned in making up this bid.

In case of a discrepancy between words and figures, the words shall prevail.

The undersigned hereby certifies that this bid is genuine and not a sham or collusive, or made in the interest of or in behalf of any person not herein named, and that the undersigned has not directly or indirectly induced or solicited any other bidder to put in a sham bid, or any other person, firm or corporation to refrain from bidding, and that the undersigned has not in any manner sought by collusion to secure for himself an advantage over any other bidder.

The City reserves the right to reject any or all bids. The City reserves the right to delete or award all or part of the bid.

It is agreed that this bid may not be withdrawn for a period of forty-five (45) days from the opening thereof.

The terms and conditions of the final contract when executed shall control and supersede anything herein to the contrary or inconsistent with such contract.

The Janitorial Company

Company Name

10/14/19 (559) 420-7019
Date Area Code/Phone

Jagtar Singh

Print Name



Signature

BID FORM
SERVICES

JANITORIAL

Total Cost Part A		\$ <u>1425</u> . 00
TOTAL COST FOR SERVICES PER MONTH		\$ <u>1625</u> . 00

Total Cost for Services per month will be
Sixteen hundred & twenty five dollars
 (This entry must be written out)

The undersigned has checked carefully all of the above figures and understands that the City Council shall not be responsible for any error or omissions on the part of the undersigned in making up this bid.

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Pro-Line Cleaning Srs Inc
Company Name

10-25-19 530-642-8094
Date Area Code/Phone

Haren Fuchl
Print Name

[Handwritten Signature]
Signature

BID FORM
SERVICES

JANITORIAL

Total Cost Part A		\$ <u>3029.00</u>
TOTAL COST FOR SERVICES PER MONTH		\$ <u>3159.00</u>

Total Cost for Services per month will be
Three thousand one hundred fifty-nine + ^{no}/₁₀₀
 (This entry must be written out)

The undersigned has checked carefully all of the above figures and understands that the City Council shall not be responsible for any error or omissions on the part of the undersigned in making up this bid.

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The terms and conditions of the final contract when executed shall control and supersede anything herein to the contrary or inconsistent with such contract.

Fair Street Janitorial
Company Name

10/29/19 530-343-7994 Marc Parker
Date Area Code/Phone Print Name

Marc Parker
Signature

BID FORM
SERVICES

JANITORIAL

Total Cost Part A		\$ <u>2,410</u> .00
TOTAL COST FOR SERVICES PER MONTH		\$ <u>3,410</u> .00

Total Cost for Services per month will be
THREE THOUSAND FOUR HUNDRED TEN DOLLARS (3,410⁰⁰)
 (This entry must be written out)

The undersigned has checked carefully all of the above figures and understands that the City Council shall not be responsible for any error or omissions on the part of the undersigned in making up this bid.

In case of a discrepancy between words and figures, the words shall prevail.

The undersigned hereby certifies that this bid is genuine and not a sham or collusive, or made in the interest of or in behalf of any person not herein named, and that the undersigned has not directly or indirectly induced or solicited any other bidder to put in a sham bid, or any other person, firm or corporation to refrain from bidding, and that the undersigned has not in any manner sought by collusion to secure for himself an advantage over any other bidder.

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ALL THINGS CLEAN
Company Name

10/20/19 (530) 693-0728
Date Area Code/Phone

KEVIN T. THOMPSON
Print Name

K. Thompson
Signature



CITY OF OROVILLE STAFF REPORT

TO: MAYOR REYNOLDS AND CITY COUNCIL MEMBERS

FROM: BILL LAGRONE, CITY ADMINISTRATOR

RE: APPOINTMENT OF COUNCIL MEMBER DRAPER, VICE MAYOR THOMSON AND MAYOR REYNOLDS TO A COMMITTEE FOR POTENTIAL CHARTER AMENDMENTS

DATE: NOVEMBER 5, 2019

SUMMARY

The Mayor will appoint Council Member Draper, Vice Mayor Thomson and Mayor Reynolds to serve on a committee to review and make recommendations for potential Charter reforms to be placed on a future ballot.

DISCUSSION

The Charter for the City of Oroville is the governing document as to the formation and structure of the City of Oroville. The Charter is a formal document that creates a legal entity. The Charter defines or mandates the functions and rules of conduct or governance for such entity.

The Charter for the City of Oroville has not been amended since 2004. The Charter has served the City well for many years, however with most things it too needs to be updated from time to time. The Charter is meant to be a living document that changes as the City and society changes.

On September 17, 2019 the Council gave direction for this item to return to the second meeting in October 2019, for the appointment of three Council members to a review and recommendation committee.

At the October 22, 2019 meeting Mayor Reynolds asked all Council Members to submit a letter of interest to help him make his recommendations for this committee. The Mayor is recommending appointment of Council Member Draper, Vice Mayor Thomson and Mayor Reynolds to this committee.

FISCAL IMPACT

None

RECOMMENDATIONS

Appoint Council Member Draper, Vice Mayor Thomson and Mayor Reynolds to a Charter review and reform committee

FEDERAL ENERGY REGULATORY COMMISSION
Office of Energy Projects
Division of Dam Safety and Inspections – San Francisco Regional Office
100 First Street, Suite 2300
San Francisco, CA 94105-3084
(415) 369-3300 Office – (415) 369-3322 Facsimile

cc:
Ms. Sharon Tapia, Chief
CA Dept. of Water Resources
Division of Safety of Dams
P.O. Box 942836
Sacramento, CA 94236-0001

October 21, 2019

In reply refer to:
Project No. 2100-CA

Ms. Gwen Knittweis, Chief
Hydropower License Planning and Compliance Office
California Department of Water Resources
P.O. Box 942836
Sacramento, California 94236-0001

Subject: Oroville Emergency Recovery – Spillways, Response Comments, Submittal of
Plans – Revision 14 – Grading, Signage, Road, and Steps, FERC Project 2100

Dear Ms. Knittweis:

This letter is in response to your October 10, 2019 letter transmitting revised plans for grading details of project stockpile areas for the Flood Control Outlet spillway, part of the Feather River Project, FERC No. 2100. The revised plans address a comment provided in our August 13, 2019 letter.

Our review has been coordinated with various divisions within FERC, including the Division of Dam Safety and Inspections (D2SI) and the Division of Hydropower and Compliance (DHAC). We understand that the single stockpile shown on revised plan C-907 will be used for future site construction restoration efforts. We have reviewed the submittal and we have no comments.

We appreciate your cooperation in this aspect of the Commission's dam safety and hydropower compliance programs. If you have questions, please contact Doug Boyer at (503) 502-3048 or me at (415) 369-3318.

Sincerely,



Frank L. Blackett, P.E.
Regional Engineer

FEDERAL ENERGY
REGULATORY COMMISSION
888 First Street NE
Washington, DC 20426

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10/22/2019
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ZIP 20426
041M12252370

Docket No.: P-2100

OROVILLE, CITY OF
1735 Montgomery St
Oroville, CA 95965-4820

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959654820 CO16



FEDERAL ENERGY REGULATORY COMMISSION
Office of Energy Projects
Division of Dam Safety and Inspections – San Francisco Regional
Office 100 First Street, Suite 2300
San Francisco, CA 94105-3084
(415) 369-3300 Office – (415) 369-3322 Facsimile

October 23, 2019

In reply refer to:
Project No. 2100-CA

Ms. Gwen Knittweis, Chief
Hydropower License Planning and Compliance Office
California Department of Water Resources
P.O. Box 942836
Sacramento, California 94236-0001

Subject: Oroville Emergency Recovery – Spillways, August 2019 Monthly Construction
Report, FERC Project 2100

Dear Ms. Knittweis:

This letter is in response to your October 2, 2019 letter transmitting the August monthly construction report for the Flood Control Outlet spillway chute and emergency spillway repairs, part of the Feather River Project, FERC No. 2100. We have reviewed the monthly construction report and have no comments on the report.

We appreciate your cooperation in this aspect of the Commission's dam safety program. If you have questions, please contact Doug Boyer at (503) 502-3048 or me at (415) 369-3318.

Sincerely,



Frank L. Blackett, P.E.
Regional Engineer

cc:
Ms. Sharon Tapia, Chief
CA Dept. of Water Resources
Division of Safety of Dams
P.O. Box 942836
Sacramento, CA 94236-0001

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REGULATORY COMMISSION
888 First Street NE
Washington, DC 20426

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10/24/2019
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ZIP 20426
041M12252369

Item i.

Docket No.: P-2100

OROVILLE, CITY OF
1735 Montgomery St
Oroville, CA 95965-4820

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959654897 C016



November 2019

Greetings Docents, Can you believe it is Turkey Month already? November is here, next is December and then 2020 will be here. I hope you all have a lovely Thanksgiving. And please do stay safe (and should I say sane?) during these PGE shutdowns. We will be discussing the winter closing schedule our next Lead Docent meeting, which is on 10/30. We will also be looking at some recommendations to the fee schedule. Another item up for discussion concerns making changes to the docent awards. It is about time to schedule the Docent Award Luncheon. On a sad note, Rex Burress, a well loved and admired fellow docent died recently. His Celebration of Life will be on November 23, at 2:00 pm at the Lake Oroville Visitor's Center.

Leftovers: There is progress on the Lott Home roof repair, we have some quotes. No update on the Pioneer roof leak. Monitors are still out at the Pioneer and Lott and now the phone isn't working at the Lott. Some trees have been trimmed at the BATM. Inventory program at the Pioneer is at a standstill but I think we may have a plan on how to proceed. As always, vandalism is a problem. Docents and Friends of the Park paid their remaining portion of the security screens.

***Pending File:** The Noon Rotary Club indicated that the work on the painting/repair of the gazebo will begin after the first of the year. Haven't heard when the work will begin on the fish pond or if the carpet for the Temple Gift Shop is still on their agenda. Still have not heard from the Finance Department about updates to the operating standards for the Association. More docents are always needed.

***Mark your calendar:** Lead Docent Meeting was moved from November 6th to **October 30** due to a trip I have scheduled. **November 13th** is the Docent trip to the Sacramento refuge, lunch at the Black Bear and a visit to the Willows Museum. BATM's 3rd Saturday talk, is on **November 16th** at 10 am. Subject is "Evolution of Tools" by Carl and Mike Bolt. **November 16th** is also the date for the Pioneer Christmas Open House. The open house will be from 12 – 4. The Mistletoe Party at the Lott is scheduled for **December 1st** from 12 – 4. Refreshments will be served at both events. Decorating for both the Pioneer and Lott Home will be the day before the events. Help is always needed for these events. **December 4th** will be the next Docent meeting. Maybe we can make it a cookie day. It will be at the Carriage House in Sank Park at 10:00 am.

***Museum Notes:** Please, if you are unable to make your scheduled docent day, call the lead docent for that museum and let them know. The lead may be able to fill the day. BATM stills needs a volunteer for Sundays. If you know of some service group who would like to have a speaker, I will take the talk I gave at the BATM "on the road." Victoria helped us find a Santa for the Pioneer Open House. Bobbie has put in the necessary request to the City for tables, chairs, etc. Help will be needed for decorating and hosting both open houses on the schedule, November 16th and December 1st. Decorating will be on the day prior to the event. We are looking for items to feature in the Tandy Room in the upcoming year. The Nature Center may open on some Saturdays in November, depending on the weather and availability of docents. Plus, the NC docents are starting on plans for redoing the grounds damaged by the spillway incident.

The contact person at the City for questions, scheduled tours etc. is Amy Russell arussell@cityoforoville.org. Jordan Daley is the contact person for sending out announcements, ads, publicity jdaley@cityoforoville.org. Please contact me if you have a change of email, address or phone number so we can update the docent list with your current information. Machele Conn: machconn@gmail.com 530 533-4140